



Date: Wednesday 10th July 2024

Time: 14:00 until 17:00

Venue: LW Conference Room, Leek Wootton

Expected attendees:

Name	Capacity
John Anderson (JA)	Chair
Gavin McArthur (GM)	Vice chair
David Carter (DC)	Member
Andy Heath (AH)	Member
Helen Knee (HK)	Member
Polly Reed (PR)	Chief Executive, OPCC
Sara Ansell (SA)	PCC Chief Finance Officer, OPCC
David Patterson	Assurance and Scrutiny Officer, OPCC
Imogen Forrest (IF)	Business Support Assistant, OPCC
Ben Smith (BS)	Assistant Chief Constable
Jeff Carruthers (JC)	Director of Finance, WP
Mike Kaine (MK)	Head of Accounting and Financial Control, WP
Steve Russell (SR)	Director of Data, Strategy and Technology
Andy Shipman (AS)	Force Crime Registrar
Nicola Starr (NS)	Head of Vetting
Paul Thompson	Supt Professional Standards, WP
Paul Clarke (PC)	Head of Internal Audit for Warks CC
Andy Reid	Azets
Reshma Ravikumar(RR)	Azets

Known apologies:

Name	Capacity
Debbie Tedds (DT)	Chief Constable
Alex Franklin-Smith (AFS)	Deputy Chief Constable
Philip Seccombe	Police and Crime Commissioner

Agenda

Closed session

Items in this section are exempt from disclosure under Freedom of Information or are likely to be so.

Item no.	Time	Item details	Speaker
01/10/07/2024	14:00	Welcome and apologies	Chair
02/10/07/2024	14:00	<p>Committee Members Declaration of Personal Prejudicial Interests.</p> <p>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</p>	Chair
03/10/07/2024	14:00	Minutes of the closed meeting of 27th March 2024	Chair
04/10/07/2024	14:20	Briefing to the Committee from the Assistant Chief Constable (no papers)	ACC Ben Smith
05/10/07/2024	14:35	Feedback following the Committees informal meeting on 20th May 2024	Chair
06/10/07/2024	14:45	Force Risk Register (paper)	A Shipman/ S Russell

Open session

Items in this section are suitable for public disclosure under Freedom of Information.

Item No	Time	Item Details	Speaker
07/10/07/2024	14:55	Minutes of the open meeting of 27th March 2024	Chair
		Substantive items:	
08/10/07/2024	15:00	Standards Update Report (Papers)	D Patterson
09/10/07/2024		JASC Terms of Reference (Paper)	P Reed
		Audit Reports:	
10/10/07/2024	15:05	Internal Audit 2024/25 Progress Update report (Paper)	P Clarke
11/10/07/2024	15:15	Internal Audit 2023/24 Annual Report (Paper)	P Clarke
12/10/07/2024	15:25	2023/24 Azets Audit Progress Update Report (Verbal)	A Reid
		Finance reports:	
13/10/07/2024	15:35	2023/24 Treasury Outturn Report (Paper)	M Kaine
14/10/07/2024	15:40	Vetting report update (Paper)	N Starr
15/10/07/2024	16:00	HMICFRS preparation and support update report (paper)	S Russell
16/10/07/2024	16:20	Draft Annual Governance Statement (paper)	S Ansell

Item No	Time	Item Details	Speaker
17/10/07/2024	16:30	Joint Audit and Standards Committee Workplan (Paper)	S Ansell
18/10/07/2024	16:40	Members Points	Chair
19/10/07/2024	16:45	AOB Police and Crime Panel Meetings: <ul style="list-style-type: none"> • 26 September 2024 – 2pm • 21 November 2024 – 2pm • 3 February 2025 – 2pm • 13 March 2025 – 2pm 	Chair
		Items for information:	
20/10/07/2024		2023/24 Outturn Report (Papers)	
21/10/07/2024		Force Management Statement (Paper)	
22/10/07/2024		Force Governance and Assurance (Paper)	
23AS+/10/07/2024		OPCC Risk Management Policy (Paper)	

Date and time of next meeting

Wednesday 25th September 2024 14:00 – 17:00 (pre-meet 12:00-14:00), Leek
Wootton Conference Room, Leek Wootton