



Philip Seccombe
Police and Crime
Commissioner
for Warwickshire

Governance & Performance Board

OPEN Minutes 6th February 2024

Meeting Record:

Chair	Philip Seccombe, Police and Crime Commissioner
Police and Crime Commissioner	Attendees: Philip Seccombe (PCC), Emma Daniell (DPCC), Polly Reed (PR), Claire Morris (CM), Sara Ansell (SA), Grace Boughton (GB), Cara Giacalone (CG)- teams Minutes: Imogen Forrest (IF)
Warwickshire Police	Attendees: Debbie Tedds (DT), Dave Gardner (DG), Ben Smith (BS), Steve Russel (SR), Jeff Carruthers (JC), Tania Coppola (TC), Jill Fowler (JF), Daf Goddard (DGo) Apologies: Alex Franklin-Smith (AFS), Alison Hall (AH)
Date of Next Meeting	5 th March 2024

Actions and Matters Arising

Reference	Discussion	Action
01.06/02/2024	The minutes of the open meeting dated 9 th January 2024 were agreed as a true and accurate record.	

Victims & Witnesses

Reference	Discussion	Action
02.06/02/2024	<p>Crime Control Centre (CCC)</p> <p>DGo advised the PCC that within the next few weeks the force will be implementing a Crime Control Centre, which will be located at Stuart Ross House and responsible for reviewing all local policing crimes ensuring that reasonable lines of enquiries are made.</p> <p>The PCC questioned why the CCC would be based at SRH? DGo advised that the force want a centralised coordinated function between the control room and new control centre. The building is also the most modern, has good technology and parking.</p> <p>The PCC questioned what the team would look like? DGo advised that the team will consist of 10 Sergeants with a mix of detectives and local policing. CC stated that at the next Chief Officer away day will consider the next steps around dashboards and measuring outcomes.</p>	
	<p>A set of questions had been prepared by the OPCC around Victims & Witnesses which were circulated prior to the meeting. The PCC thanked JF & DGo for their responses and attendance at the meeting.</p> <p>Victim Satisfaction</p> <p>A detailed discussion took place around improving the satisfaction rates for victims. JF advised that with the implementation of the CCC, the force are hopeful that victim satisfaction will naturally improve as all crimes coming through the organisation will have a senior overview to ensure victims are being contacted and officers are following up.</p> <p>Victim Service Assessment</p> <p>The PCC questioned how confident the CC was that issues identified during the HMICFRS Victim Service Assessment had been addressed? CC stated that not all issues have been addressed but</p>	

	<p>with the implementation of the CCC, confident it will address the outstanding issues.</p> <p>CC explained that outcomes and OCC performance have improved since the remodel which were 2/3 key goals. CC stated that within the next 6 months the force are confident that relevant plans will be put in place to ensure the improvement of victim satisfaction.</p> <p>SR advised the PCC that the force will be doing a self-inspection in preparation for the HMICFRS summer inspection.</p> <p>Victims Code</p> <p>A detailed discussion took place around the Victims Code and Victims Charter. CC highlighted that both the charter and the code have duplications, so unsure of the benefits of the charter.</p> <p>PCC agreed and stated that there is consideration around refreshing, adding or removing the charter, but stated it is good to have a local approach. CC agreed but advised there are regional discussions with partners which also need to be considered.</p> <p>Commissioning Services</p> <p>A discussion took place around the PCC commissioned services. The PCC encouraged the CC to ensure that officers are using the most appropriate services. CC highlighted that the force do use the services and asked for an update on how the OPCC hold them to account</p> <p>CM advised that there are quarterly meetings with all services to discuss their returns, the KPI's, specification and expectations of the service. SA highlighted that within the last internal meeting staff agreed that the OPCC need to engage with users of the service to seek feedback in order to be able to quality assure.</p> <p>SA stated that RL, Head of Policy and Partnership at the OPCC, is moderating the engagement and would like to create a Stakeholders group with officers and key contacts. CC agreed that the force should be part of the user group where discussions</p>	
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	<p>can take place around the performance framework etc.</p> <p>JF questioned if there are targets set for the commissioned services to achieve? SA advised that this is an approach that could be considered.</p> <p>JF suggested that training to officers from the services may be of use to gain a better understanding and ensure that the force are using them correctly.</p> <p>PCC thanked JF & DGo for attending the meeting.</p>	
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Empower Review

Reference	Discussion	Action
03.06/02/2024	<p>The PCC thanked all for those involved in the Empower review and stated the report is very detailed and will be interested to see if there are any changes made to areas within the future.</p> <p>The PCC questioned what the forces next steps are? SR advised that within the report there are several recommendations that will tracked through the forces Change Board.</p> <p>A discussion took place around visibility and engagement. SR advised the PCC that his team are looking into how the force can measure engagements with residents.</p> <p>CC highlighted comments made at the recent Police and Crime Panel in relation to the ASB money that the force will receive and how it will be spent. CC stated that the force will provide data in relation to how the money is spent so it can be relayed to the panel.</p> <p>The PCC thanked NC for producing the report.</p>	

Overtime Management

Reference	Discussion	Action
04.06/02/2024	The force provided an update on the recent overtime reviewed carried out. A number of improvements were identified and actioned.	

Establishment Report

Reference	Discussion	Action
05.06/02/2024	<p>PCC highlighted that the report is very positive with strong numbers for upcoming courses.</p> <p>The report highlighted the following:</p> <ul style="list-style-type: none">• 24 new officers commenced 8th January and 24 expected to commence in February.• On track to exceed additional uplift funding.• 19 candidates for PCSO course, going through final checks.• 7 Specials commended in Jan, but also had 7 leavers. <p>A detailed discussion took place around leaver numbers. JC advised that there is a mixture of people who are leaving or remaining at the highest increment after 30 years of service.</p> <p>PCC questioned how many of the 22 leavers are retiring? JC advised that 16/22 are retiring and 7 are ill health.</p> <p>A discussion took place on profiling. JC advised that future profiling will differ from previous years due to several contributing factors but reassured PCC the force are reviewing.</p> <p>PCC thanked AH for report and TC for presenting.</p>	

Money Matters Report

Reference	Discussion	Action
06.06/02/2024	<p>PCC thanked JC for producing and presenting Money Matters Q3 report.</p> <p>JC stated that there were no new recommendations included within the report.</p> <p>PCC thanked all involved in the budget setting process and providing briefings for office.</p>	

Estates Report

Reference	Discussion	Action
07.06/02/2024	<p>PCC thanked Nathan for producing the report and TC for attending the meeting.</p> <p>PCC stated it is good to see that the force are pushing for works on Bedworth and Greys Mallory as it will improve workforce wellbeing and all projects for the LW estate looks good.</p> <p>A detailed discussion took place around the estate parking. PR explained that the most realistic submission time for parking will be June 2024. TC question if the PCC was content with information provided around the submissions, PCC confirmed he was content with information but to push the submission time.</p>	

Decision Notices

Reference	Discussion	Action
08.06/02/2024	<p>A brief discussion took place around decision notices. PR advised that there has been some progress on long outstanding estate DNs and both organisations are now on standby in relation to the new S22 agreement.</p>	

Operational Update

Reference	Discussion	Action
09.06/02/2024	<p>CC gave the PCC a brief update on the following operational matters:</p> <ul style="list-style-type: none">• Several high value robberies.• Domestic firearms incident.• Several violent incidents in Leamington Pump Room Gardens.• Potential protests but did not go ahead.	

Approval

P. Seccombe on05.03.2024.....

D. Tedds on05.03.2024.....