



Date: Tuesday 23rd January 2024

Time: 14:00 until 17:00

Venue: LW Conference Room, Leek Wootton

Expected attendees:

Name	Capacity
John Anderson (JA)	Chair
David Carter (DC)	Member
Andy Heath (AH)	Member
Helen Knee (HK)	Member
Philip Seccombe (PS)	Police and Crime Commissioner
Polly Reed (PR)	Chief Executive, OPCC
Sara Ansell (SA)	Treasurer, OPCC
David Patterson (DP)	Assurance and Scrutiny Officer, OPCC
Imogen Forrest (IF)	Business Support Assistant, OPCC
Alex Franklin-Smith (AFS)	Deputy Chief Constable
David Gardener (DG)	Assistant Chief Constable
Jeff Carruthers (JC)	Director of Finance, WP
Mike Kaine (MK)	Head of Accounting and Financial Control, WP
Steve Russell (SR)	Director of Data, Strategy and Technology
Tania Coppola (TC)	Director of Enabling Services
Paul Clarke (PC)	Head of Internal Audit for Warks CC
Jackson Murray (JM)	Grant Thornton
Meriel Clementson (MC)	Grant Thornton
Andy Reid	Azets

Known apologies:

Name	Capacity
Gavin McArthur	Vice chair

Name	Capacity
Debra Tedds	Chief Constable

Agenda

Closed session

Items in this section are exempt from disclosure under Freedom of Information or are likely to be so.

Item no.	Time	Item details	Speaker
01/24/01/2024	14:00	Welcome and apologies	Chair
02/24/01/2024	14:00	<p style="text-align: center;">Committee Members Declaration of Personal Prejudicial Interests.</p> <p>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</p>	Chair
03/24/01/2024	14:00	Minutes of the closed meeting of 26th September 2023	Chair
04/24/01/2024	14:05	Briefing to the committee from the PCC on current issues (no papers)	P Seccombe
05/24/01/2024	14:20	Briefing to the committee from the Deputy Chief Constable (no papers)	DCC Alex Franklin-Smith

Open session

Items in this section are suitable for public disclosure under Freedom of Information.

Item No	Time	Item Details	Speaker
06/24/01/2024	14:35	Minutes of the open meeting of 26th September 2023	Chair

Item No	Time	Item Details	Speaker
		Substantive items:	
07/24/01/2024	14:40	Standards Update Report (Paper)	D Patterson
08/24/01/2024	14:45	JASC Annual Report (Paper)	J Anderson (chair)
		Audit Reports:	
09/24/01/2024	15:00	Internal Audit 2023/24 Progress Update (Paper)	P Clarke
10/24/01/2024	15:10	2022/23 External Audit Findings Report , and Auditors Annual report (PCC and CC)	J Murray
11/24/01/2024	15:20	2023/24 Azets Audit Plan	A Reid
		Finance reports:	
12/24/01/2024	15:30	2022/23 Warwickshire Group/PCC, and the Chief Constables Statement of Accounts (Paper)	S Ansell/M Kaine/J Carruthers
13/24/01/2024	15:35	2024/25 Budget update (verbal)	S Ansell/ J Carruthers
14/24/01/2024	15:45	2023/24 Mid Year Treasury Report (Paper)	M Kaine/ J Carruthers
		Deep Dive reports:	
15/24/01/2024	15:55	Cyber security Update (paper)	S Russell
16/24/01/2024	16:10	Force Information Assurance Update (paper)	S Russell
17/24/01/2024	16:25	Estates update report (paper)	T Coppola

Item No	Time	Item Details	Speaker
18/24/01/2024	16:40	Health and Safety Update report (paper)	T Coppola
19/24/01/2024	16:55	Joint Audit and Standards Committee Workplan (Paper)	S Ansell
20/24/01/2024	17:00	Members Points	Chair
21/24/01/2024	17:00	AOB Police and Crime Panel Meetings – for reference 5 th February 2024 – 2pm	Chair
		Items for information:	

Date and time of next meeting

Wednesday 27th March 2024 14:00 – 17:00 (pre-meet 12:00-14:00), Leek Wootton
Conference Room, Leek Wootton