



Joint Audit and Standards Committee

Date: Wednesday 5th July 2023

Time: 14:00 until 17:00

Venue: Main conference room, Leek Wootton

Expected attendees:

Name	Capacity
John Anderson (JA)	Chair
Gavin McArthur (GM)	Vice-chair
David Carter (DC)	Member
Andy Heath (AH)	Member
Philip Seccombe (PS)	Police and Crime Commissioner
Polly Reed (PR)	Chief Executive, OPCC
Sara Ansell (SA)	Treasurer, OPCC
Imogen Forrest (IF)	Business Support Assistant, OPCC
Alex Franklin-Smith (AFS)	Deputy Chief Constable
David Gardner (DG)	Assistant Chief Constable
Jeff Carruthers (JC)	Director of Finance, WP
Mike Kaine (MK)	Head of Accounting and Financial Control, WP
Steve Russell (SR)	Head of Analysis and Service Improvement, WP
Tania Coppola (TC)	Enabling Service Director, WP
Helen Minett (HM)	Senior HSEQ & Facilities Manager
D Supt Jill Fowler	Det Supt – Professional Standards
Claire Morris (CM)	Head of Business Services & Assurance, OPCC
Dave Patterson (DP)	Assurance & Scrutiny Officer, OPCC
Paul Clarke (PC)	Head of Internal Audit for Warks CC
Jackson Murray (JM)	Grant Thornton
Meriel Clementson (MC)	Grant Thornton

Known apologies:

Name	Capacity
Emma Daniell (ED)	Deputy Police and Crime Commissioner
Debbie Tedds (DT)	Chief Constable
Helen Knee (HK)	Member

Agenda

Closed session

Items in this section are exempt from disclosure under Freedom of Information or are likely to be so.

Item no.	Time	Item details	Speaker
01/05/07/2023	14:00	Welcome and apologies	Chair
02/05/07/2023	14:00	Committee Members Declaration of Personal Prejudicial Interests. Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.	Chair
03/05/07/2023	14:05	Minutes of the closed meeting of 15th March 2023	Chair
04/05/07/2023	14:10	Briefing to the committee from the PCC on current issues (no papers)	P Seccombe
05/05/05/2023	14:20	Empower and topical issues update from the Deputy Chief Constable (no papers)	DCC A Franklin-Smith
06/05/07/2023	14:30	Internal Audit – progress report update (paper)	P Clarke

Open session

Items in this section are suitable for public disclosure under Freedom of Information.

Item No	Time	Item Details	Speaker
07/05/07/2023	14:40	Minutes of the open meeting of 15th March 2023	Chair
		Substantive items:	
08/05/07/2023	14:45	Standards Update (Paper)	D Patterson
		Audit Reports:	
09/05/07/2023	14:50	External Audit Progress Report and Sector Update (Paper)	J Murray/ M Clementson
10/05/07/2023	14:55	External Audit Plan 2022/23 (Paper)	J Murray/ M Clementson
11/05/07/2023	15:05	Informing the Audit Risk Assessment 22-23 (Paper)	J Murray/ M Clementson
12/05/07/2023	15:15	Internal Audit – 2022/23 Annual Report (paper)	P Clarke
		Deep dive Reports:	
13/05/07/2023	15:25	Fraud and Corruption Report Update (Paper)	D Supt J Fowler
14/05/07/2023	15:40	Cyber Crime Update (Verbal update – no papers)	ACC D Gardner
15/05/07/2023	15:55	Estates Update (Verbal update – no papers)	T Coppola
16/05/07/2023	16:00	Performance Framework Update (Paper)	C Morris
		Finance reports:	
17/05/07/2023	16:05	2022/23 Treasury Management Outturn Report (Paper)	M Kaine

Item No	Time	Item Details	Speaker
18/05/07/2023	16:10	CIPFA Financial Management Capability Review – Warwickshire Police (Paper)	J Carruthers
19/05/07/2023	16:25	Joint Audit and Standards Committee Workplan (Paper)	S Ansell
20/05/07/2023	16:30	Substantive item: Vetting Assurance Update (Paper)	D Supt R Campbell (late agenda item time slot requested)
21/05/07/2023	16:50	Members Points (no papers)	Chair
22/05/07/2023	16:55	AOB Police and Crime Panel Meetings – for reference 21 st September, 2023 – 2pm 16 th November 2023 – 2pm	Chair
		Items for information:	
23/05/07/2023	n/a	2022/23 Final Outturn report. (Paper)	J Carruthers/ S Ansell/ M Kaine
24/05/07/2023	n/a	2022/23 Draft Annual Governance Statement (Paper)	J Carruthers/ S Ansell
25/05/07/2023	n/a	Health and Safety Annual Review (Paper)	H Minett
26/05/07/2023	n/a	OPCC Communication and Engagement Plan (Paper)	P Reed

Date and time of next meeting

Tuesday 26th September 2023 14:00 – 17:00 (pre-meet 12:00-14:00), LW Gold Room, Leek Wootton