

JASC workplan and agenda item management

14 agenda items considered optimum to ensure meeting can be accommodated within time allocated based on 10 mins per item.

Meeting date	26/09/2023	Meeting agenda full	16 agenda items	
	Report 1	Report 2	Report 3	Report 4
Substantive reports:	Force risk register	OPCC risk register	AS & I update	HMICFRS update
Finance reports:	Group & PCC and CC Statement of Accounts	Annual Governance Statement		
Audit reports:	External Audit progress update	Audit Findings Report	Letters of representation	Internal Audit progress update
Deep dive/annual review reports:	Information Governance	Estates		
Other:	JASC Workplan	Open and Closed minutes	PCC verbal update	DCC verbal update

Meeting date	tbc - 23/01/2024		max of 4 agenda slots available	
	Report 1	Report 2	Report 3	Report 4
Substantive reports:	Ethics	JASC Annual report and TOR		
Finance reports:	Budget 2024/25 update	2023/24 Mid term treasury report		
Audit reports:	External Audit progress update	Internal Audit progress update	Azets intro?	
Deep dive/annual review reports:	Estates progress update?	tbc	tbc	
Other:	JASC Workplan	Open and Closed minutes	PCC verbal update	DCC verbal update

Meeting date	tbc - 26/03/2024	Meeting agenda full	14 agenda items	
	Report 1	Report 2	Report 3	Report 4
Substantive reports:	Force risk register	OPCC risk register	AS & I update	HMICFRS update
Finance reports:	2024/25 Financial strategies review	Forecast outturn report for info		
Audit reports:	External Audit progress update	Internal audit workplan	Internal Audit progress update	
Deep dive/annual review reports:	Corporate Governance review			
Other:	JASC Workplan	Open and Closed minutes	PCC verbal update	DCC verbal update

Meeting date	tbc - 09/07/2024		max of 4 agenda slots available	
	Report 1	Report 2	Report 3	Report 4
Substantive reports:	Ethics			
Finance reports:	2023/24 Treasury outturn			
Audit reports:	External Audit progress update	Joint Audit plan	Informing the audit risk assessment	Internal Audit progress update
Deep dive/annual review reports:	H & S annual review	tbc	tbc	tbc
Other:	JASC Workplan	Open and Closed minutes	PCC verbal update	DCC verbal update

Meeting date	tbc - 23/09/2024	Meeting agenda full	14 agenda items	
	Report 1	Report 2	Report 3	Report 4
Substantive reports:	Force risk register	OPCC risk register	AS & I update	HMICFRS update
Finance reports:	Group & PCC and CC Statement of Accounts	Annual Governance Statement		
Audit reports:	External Audit progress update	Audit Findings Report	Letters of representation	Internal Audit progress update
Deep dive/annual review reports:				
Other:	JASC Workplan	Open and Closed minutes	PCC verbal update	DCC verbal update

Meeting date	tbc - Jan 2025		max of 2 agenda slots available	
	Report 1	Report 2	Report 3	Report 4
Substantive reports:	Ethics	JASC Annual report and TOR		
Finance reports:	Budget 2025/26 update	2024/25 Mid term treasury report		
Audit reports:	External Audit progress update	Joint Audit plan	Informing the audit risk assessment	Internal Audit progress update
Deep dive/annual review reports:	tbc	tbc		
Other:	JASC Workplan	Open and Closed minutes	PCC verbal update	DCC verbal update