



Warwickshire  
**POLICE**



Philip Seccombe  
Police and Crime  
Commissioner  
for Warwickshire

## Warwickshire Joint Audit and Standards Committee Meeting Agenda

Date:	Wednesday 18 January 2023
Time:	14:00 – 17:00
Location:	Main Conference Room, Leek Wootton
Chair:	John Anderson
Vice Chair:	Gavin McArthur
Minute Taker:	Imogen Forrest (OPCC)

### Items for Discussion

No	Item	Lead
01/18/01/2023	Welcome and Apologies	Chair
	<p><b>Committee Members' Declaration of Personal Prejudicial Interests.</b></p> <p><i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i></p>	Chair
	<b>The meeting will go into closed session to receive any confidential reports</b>	
02/18/01/2023	<b>Briefing to the committee from the PCC on current issues</b>	P Seccombe
03/18/01/2023	<p><b>To provide the panel with an opportunity to discuss the approach to the OPCC performance framework in more detail. (No papers)</b></p> <p><i>To receive a progress update on the performance framework</i></p>	C Morris
04/18/01/2023	<b>Minutes of the closed meeting of 29<sup>th</sup> November 2022</b>	Chair
	<b>The meeting will now move into the open session</b>	
05/18/01/2023	<b>Minutes of the open meeting of 29<sup>th</sup> November 2022</b>	Chair
06/18/01/2023	<p><b>Presentation by the Chief Constable (no papers)</b></p> <p><i>To receive a presentation on progress made by the force over the last 12 months and provide an overview on the strategic intentions and operational plans over the next 12 months.</i></p>	CC Debbie Tedds
07/18/01/2023	<b>External Audit progress report and sector update (Paper)</b>	S Barnard

	<i>To consider the external audit progress report and Sector Update from Grant Thornton</i>	
08/18/01/2023	<b>Gifts and Hospitality report.</b> (Paper) <i>To consider the presented reports from the OPCC and force.</i>	P Reed/ A Franklin-Smith
09/18/01/2023	<b>To review the draft OPCC whistle-blowing policy.</b> (Paper) <i>To consider the presented report from the OPCC prior to its formal approval by the PCC.</i>	P Reed
10/18/01/2023	<b>To review the year-end treasury report for 2021/22</b> (Paper) <i>To consider the presented reported and provide any comments</i>	M Kaine
11/18/01/2023	<b>To review the mid year treasury report 2022/23</b> (Paper) <i>To review the presented mid year treasury report</i>	M Kaine
12/18/01/2023	<b>JASC Annual Report</b> (Paper) <i>To consider the presented report.</i>	J Anderson
13/18/01/2023	<b>2022/23 Forecast Outturn position.</b> <i>To receive an update on the period 7 and period 8 forecast outturn reports.</i>	J Carruthers/ S Ansell
14/18/01/2023	<b>To consult with JASC on the draft budget 2023/24.</b> (Presentation) <i>To receive an update on the draft budget proposals for 2023/24, to seek members views.</i>	P Seccombe/ S Ansell/ J Carruthers
15/18/01/2023	<b>Joint Audit and Standards Committee workplan</b> (Paper) <i>To consider the presented report and make any recommendations</i>	S Ansell
16/18/01/2023	<b>Members Points</b> <i>An opportunity for members to raise queries on subjects or issues which are not necessarily agenda items.</i>	
17/18/01/2023	<b>AOB</b> <b>Meeting dates for 2022/23:</b> Wednesday 15 <sup>th</sup> March 2023 12pm – 2pm (members pre-meet), main meeting 2pm- 5pm  Wednesday 5 <sup>th</sup> July 2023 12pm – 2pm (members pre-meet) main meeting 2pm – 5pm  <b>Police and Crime Panel meeting dates:</b> 6 <sup>th</sup> February 2023 – 2pm 6 <sup>th</sup> April 2023 – 2pm 22 <sup>nd</sup> June 2023 – 2pm 21 <sup>st</sup> September 2023 – 2pm 16 <sup>th</sup> November 2023 – 2pm	All  Chair

<b>Next Meeting : 15<sup>th</sup> March 2023 at 2pm at Leek Wootton</b>		

**Attendees**

**Audit Committee Members**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	John Anderson	Chair
	David Carter	Member
	Helen Knee	Member
	Gavin McArthur	Vice Chair
	Andy Heath	Member

**Offices of the Police and Crime Commissioner**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Philip Seccombe	Police & Crime Commissioner
	Emma Daniell	Deputy Police & Crime Commissioner
	Sara Ansell (SA)	Treasurer, OPCC
	Claire Morris (CM)	Head of Business Services & Assurance

**Force**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Alex Franklin-Smith (AFS)	Deputy Chief Constable
	Debbie Tedds	Chief Constable
	Jeff Carruthers	Director of Finance
	Mike Kaine	Force Finance
	Steve Russell (SR)	H of AS & I

**Internal Audit**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Paul Clarke (PC)	Head of Internal Audit for Warks CC

**External Audit**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Siobhan Barnard	Grant Thornton (online)

	<b>Name:</b>	<b>Capacity:</b>
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<b>Apologies:</b>	Jackson Murray	Grant Thornton