

Warwickshire Joint Audit and Standards Committee Meeting Agenda

Date:	Wednesday 29 November 2022
Time:	14:00 – 17:00
Location:	Main Conference Room, Leek Wootton
Chair:	John Anderson
Vice Chair:	Gavin McArthur
Minute Taker:	Imogen Forrest (OPCC)

Items for Discussion

No	Item	Lead
01/29/11/2022	Welcome and Apologies	Chair
	<p style="text-align: center;">Committee Members' Declaration of Personal Prejudicial Interests.</p> <p style="text-align: center;"><i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i></p>	Chair
	The meeting will go into closed session to receive any confidential reports	
02/29/11/2022	Briefing to the committee from the PCC on current issues (10 mins)	P Seccombe
03/29/11/2022	Minutes of the closed meeting of 6th July 2022	Chair
04/29/11/2022	<p style="text-align: center;">Warwickshire Police Risk Register (Paper)</p> <p style="text-align: center;"><i>To consider and comment on the Warwickshire police risk register. The committee will be in private session to discuss these papers</i></p>	A Shipman
05/29/11/2022	<p style="text-align: center;">OPCC Strategic Risk Register (Paper)</p> <p style="text-align: center;"><i>To consider the draft revised Strategic Risk Register for the PCC. The committee will be in private session to discuss these papers.</i></p>	S Ansell
	The meeting will now move into the open session	
06/29/11/2022	Minutes of the open meeting of 6th July 2022	Chair

07/29/11/2022	<p>Presentation by the Chief Constable (20 mins – no papers)</p> <p><i>To receive a presentation on progress made by the force over the last 12 months and provide an overview on the strategic intentions and operational plans over the next 12 months.</i></p>	CC Debbie Tedds
08/29/11/2022	<p>Standards Update (Paper)</p> <p><i>To receive an update on recent ethical issues and feedback on any issues to the PCC and Chief Constable.</i></p>	H Knee/ D Patterson
09/29/11/2022	<p>Informing the audit risk assessment (paper)</p> <p><i>To receive an update on the document submitted to external audit at the commencement of the audit process for 2021/22.</i></p>	J Murray/J Carruthers/ S Ansell/M Kaine
10/29/11/2022	<p>2021/22 External Audit Annual report statement (paper)</p> <p><i>To note the contents of the 2021/22 report, which includes an enhanced statement on the arrangements for value for money.</i></p>	J Murray/ S Barnard
11/29/11/2022	<p>2021/22 Joint Audit Findings Report (PCC and CC) and letters of representation (papers)</p> <p><i>To consider the joint report and the letters of representation for 2021/22</i></p>	J Murray/ S Barnard
12/29/11/2022	<p>2021/22 Audited Draft Statement of Accounts and Joint Annual Governance Statements – CC and PCC (papers)</p> <p><i>To note the contents</i></p>	J Carruthers/ M Kaine/ S Ansell
13/29/11/2022	<p>Internal Audit Progress report update (Paper)</p> <p><i>To receive an update on the progress and work of Internal Audit since the last meeting, including updates on the Audit plan.</i></p>	P Clarke
14/29/11/2022	<p>OPCC Performance Framework overview (5 mins) (paper)</p> <p>To receive a brief update on the OPCC performance framework methodology</p>	C Morris
15/29/11/2022	<p>Evolve Programme Closure report (paper)</p> <p>To receive a copy of the report containing an overview of the project and any learning arising from the project</p>	S Russell
16/29/11/2022	<p>Empower Place Presentation (10 mins) (slide pack)</p> <p><i>To receive a brief update on the Empower place workstream plans</i></p>	T Coppola/J Davies
17/29/11/2022	<p>Sustainability work presentation (10 mins)(slide pack)</p> <p><i>To receive a brief update on the Sustainability work plans</i></p>	T Coppola/J Davies
18/29/11/2022	<p>Health and Safety Presentation (10 mins) (slide pack)</p> <p><i>To receive a brief update on Health and Safety</i></p>	H Minett
19/29/11/2022	<p>ASI Assurance and Action Plan – Progress Report (Paper)</p> <p><i>To consider the presented report. Assurance Board</i></p>	S Russell/ A.Shipman
20/29/11/2022	<p>HMICFRS Action Plan Update Report (Paper)</p> <p><i>To consider the presented report</i></p>	S Russell/ A.Shipman

21/29/11/2022	To discuss JASC's recent letter regarding the new auditor appointment (Paper) <i>To consider and discuss JASC's letter regarding the new auditor appointment.</i>	J Carruthers/ S Ansell
22/29/11/2022	Joint Audit and Standards Committee workplan (Paper) <i>To consider the presented report and make any recommendations</i>	S Ansell
23/29/11/2022	Members Points <i>An opportunity for members to raise queries on subjects or issues which are not necessarily agenda items.</i>	
24/29/11/2022	AOB Meeting dates for 2022/23: Wednesday 18 th January 2023 12pm – 2pm (members pre-meet), main meeting 2pm – 5pm Wednesday 15 th March 2023 12pm – 2pm (members pre-meet), main meeting 2pm- 5pm Police and Crime Panel meeting dates: 6 th February 2023 – 2pm 6 th April 2023 – 2pm 22 nd June 2023 – 2pm 21 st September 2023 – 2pm 16 th November 2023 – 2pm	All Chair
Next Meeting : 18th January 2023 at 2pm at Leek Wootton		

Attendees

Audit Committee Members

	Name:	Capacity:
Expected Attendance:	John Anderson	Chair
	David Carter	Member
	Helen Knee	Member
	Gavin McArthur	Vice Chair
	Andy Heath	Member

Offices of the Police and Crime Commissioner

	Name:	Capacity:
Expected Attendance:	Philip Seccombe	Police & Crime Commissioner
	Emma Daniell	Deputy Police & Crime Commissioner
	Polly Reed (PR)	Chief Executive, OPCC
	Sara Ansell (SA)	Treasurer, OPCC
	Dave Patterson (DP)	Assurance & Scrutiny Officer
	Claire Morris (CM)	Head of Business Services & Assurance

Force

	Name:	Capacity:
Expected Attendance:	Alex Franklin-Smith (AFS)	T/Deputy Chief Constable
	Debbie Tedds	Chief Constable
	Tania Coppola	Director of Enabling Services
	James Davies	
	Jeff Carruthers	Director of Finance
	Mike Kaine	
	Helen Minett	
	Andrew Shipman (AS)	AS & I
	Steve Russell (SR)	H of AS & I

Internal Audit

	Name:	Capacity:
Expected Attendance:	Paul Clarke (PC)	Head of Internal Audit for Warwickshire CC

External Audit

	Name:	Capacity:
Expected Attendance:	Jackson Murray	Grant Thornton

	Name:	Capacity:
Apologies:		