

Performance Accountability Meeting (PAM)

Minutes

11:30 hrs to 13:00 hrs

Tuesday 25 May 2021

Attendance

No	Name	Ref	Capacity	Person
1	Philip Seccombe	PS	Police and Crime Commissioner for Warwickshire	x
2	Martin Jelley	MJ	Chief Constable Warwickshire Police	x
3	Alex Franklin-Smith	AFS	ACC - Local Policing	x
4	David Gardner	DG	T/ACC - Protective Services	x
5	Steve Russell	SR	Head of A&SI	x
6	Dawn Hartland	DH	Head of Criminal Justice	x
7	Polly Reed	PR	OPCC CEO	x
8	David Patterson	DP	OPCC - Scrutiny and Performance	x
9	Nargis Begum	NB	OPCC Secretariat - Minute Taker	x
10	Abby Simkin	AS	OPCC - Criminal Justice	x
Apologies		Capacity		Representative
Richard Moore		Deputy Chief Constable		Nil
Debbie Tedds		T/Deputy Chief Constable		Nil

Minutes

Actions Arising from Meeting of 27 April 2021		
02.27/04/2021	A&SI to provide victim satisfaction data for last five years. Discharged - Information provided	
03.27/04/2021	Report on DA repeat victims to be shared with OPCC once ratified. Discharged - Information provided	
Reference	Item	Actions
01.25/05/2021	Minutes The Minutes of the previous meeting dated 27/04/2021 were approved.	
02.25/05/2021	<p>Criminal Justice - Deep Dive Detailed presentation given by DH Head of Criminal Justice, with the following points noted: -</p> <p><u>Prosecution Caseload</u></p> <ul style="list-style-type: none"> National case load is currently 158,189 – this is an increase of 56,449 (55%) Regional Caseload is currently 15,856 – this is an increase of 4,665 (42%) Local Caseload is currently 1,334 – this is an increase of 450 (51%) <p>Locally the estimated live Magistrates Court cases are 749 – this is an increase of 41%</p> <p>Locally the estimated live Crown Court cases are 585 – this is an increase of 65%</p> <p>There has been a small increase of Crown Court warrants at 19 more than the previous year.</p> <p>There is a larger increase of warrants issued by Magistrates Court at 125 more than the previous year. October 2020 shows a 64.4% increase.</p> <p>Whilst there is a significant spike in Fail to Appear warrants during Sep and Oct 2020, there is a level of normality returning since Nov 2020. The spike potentially could have been due to how the courts decided to manage their hearings and lists with cancellations occurring.</p> <p>There is a clear improvement in victim and witness attendance since August 2020 which is continuing strongly in the right direction. During 2020-21, Warwickshire maintained a far higher attendance level than the national average (apart from June 2020). This highlights the work and care by all services in support of Victims and Witnesses.</p>	

	<p>Data shows the success rate of Warwickshire Police in securing convictions. This highlights that the evidential value within the files once at court are credible, successful in obtaining and securing convictions rates.</p> <p>It was noted that work still needed to improve at the pre-charge stage court cases. Training plans to assist the new cohort of CID officers in their file quality are in place. With the intervention of the CJ pre-charge review there has been an upturn in the number being accepted by CPS for charging advice.</p> <p>CJ pre-charge review process provides valuable support to officers which includes: -</p> <ul style="list-style-type: none"> • Pre charge quality checks around DG6 compliance • Continuous feedback to OICs and Supervisors on file quality • Ad Hoc training to officers and supervisors on use of Athena Case • DG6 / Disclosure training to officers (internal) • DG6 training provided by CPS Prosecutors • Athena Supervisor Course – delivered to Sgts on specific aspects of Athena Case • Holding File Quality Surgeries across Warwickshire (after 21st June subject to restrictions being lifted). <p>The department has been running for a year and still recruiting into key roles and continuing to train staff with the constant changes in many aspects of CJ work.</p> <p>Data shows good use of diversionary courses for traffic offences. Following Covid-19 restriction, course providers worked quickly to pull together digital alternatives to classroom courses and by May 2020 courses were able to be offered again.</p> <p>It was noted that there is still work to be carried out to improve out of court disposals.</p> <p>The PCC and CC thanked DH for a comprehensive presentation.</p>	
03.25/05/2021	<p>Performance Scrutiny</p> <p>DP gave a detailed overview of the following: -</p> <ul style="list-style-type: none"> • Performance Scrutiny Report • ASI Performance Report April 2021 <p>Scrutiny Questions</p>	

Q1. What measures are proposed to improve Warwickshire Police's position in respect of Action Taken rates for offences of Rape and other Sexual Offences?

CC confirmed that officer are recording more offences which has led to the increase in numbers, but it needs to be noted that not all of the cases will lead to prosecution. With the CPS being more risk averse, if the criteria ids not met the case will not go forward to hearing.

SR to let DP have up to date data to improve understanding of the numbers

Q2. Criminal Justice Deep-Dive Areas of Focus

Liaison and Diversion referrals are down in custody, may not be enough for a trend yet but it does follow a pattern of diversion referrals to and from partners being down since the pandemic. Any plans to try and re-strengthen these pathways?

Covered by DH in her presentation earlier

Disproportionality in Stop & Search and Use of Force. There was a lot of work being done on this by PS Chris Kitson – that post has been lost (he has been assigned elsewhere). An update report on what the plans are to address this apparent gap.

It was clarified that the post has not been lost but better placed to where the need is. There has been change around this area to include a new Legitimacy and Equality Board which is chaired by ACC Franklin-Smith with an OPCC representative (AS) sitting on the board. The board will meet every two months with other boards reporting in such as the Use of Police Powers Board.

Out of Court Disposals. O OCD Scrutiny Panel raised concerns that there may be a loss of training / understanding of O OCD pathways and how to

effectively refer due to transfers and large numbers of new officers. Is this being gripped / dealt with?

Covered by DH in her presentation earlier

Concerns have been raised about Warwickshire Magistrates' Courts still not being available for criminal hearings. How is this impacting rates of attendance and what discussions are ongoing with HMCTS about return to normal operations?

Covered by DH in her presentation earlier

What measures are being implemented to improve file quality and charge to NFA rates given that the ERO posts in the model will not be in filled in the short-term?

Covered by DH in her presentation earlier

Q3. Clarification is sought regarding the Victim Update data as to whether the overdue figures are inclusive or exclusive of the opt-out cohort of victims?

Figures related solely to opt-in victims.

What does good look like and what is being done to improve this?

The Victims Experience Board picks up on any issues in the data. An audit has taken place of Athena and this showed that not all the data had been picked up correctly. The force is in the process of ensuring data recording is reliable and it was confirmed the position now is better than the figures.

Q4. Is there an explanation for Stratford upon Avon being an outlier in terms of the current volumes of Public Order and Hate Crime, and if so what measures are proposed to address these issues?

It was confirmed this had been picked up at last months Tactical Tasking and Coordinating Meeting as there had been an unexplained increase in low level volumes of crime and ASB, such as neighbour disputes. It was

noted that surges are common in various towns within the county and these are monitored. Due to this increase, operational activity maybe moving from Rugby to Stratford and this will be monitored over the next 6 months.

Schedule of Deep-Dive Subjects

Agreed changes: -

- Diversity moved to June 2021
- Budget now in September 2021

PAM Month	Performance Month		Performance Focus	OPCC Publish	Deep Dive Topic
Oct 2020	Sept	Q2	P&P	P&P	Road Safety
Nov	Oct		R&R		Nil
Dec	Nov		E&E		Nil
Jan 2021	Dec	Q3	P&P		Hate Crime
Feb	Jan		R&R	R&R	Digital Cyber
Mar	Feb		E&E		Change Management
Apr	Mar	Q4	P&P		Repeat Victims
May	Apr		R&R		Criminal Justice
Jun	May		E&E	E&E	Diversity
Jul	Jun	Q1	P&P		County Lines
Aug	Jul		R&R		OCC / Public Contact
Sep	Aug		E&E		Budget
Oct	Sep	Q2	P&P	P&P	Domestic Abuse
Nov	Oct		R&R		Outcomes
Dec	Nov		E&E		Sustainability
Jan 2022	Dec	Q3	P&P		Roads Policing
Feb	Jan		R&R	R&R	Stop & Search / U of F
Mar	Feb		E&E		Budget
Apr	Mar	Q4	P&P		Crime Profiles

04.25/05/2021

HMICFRS Report

1. Policing in the Pandemic
2. Custody Services in a Covid-19 Environment

Both above Reports were noted. All actions / recommendations in the reports have been picked up and are being dealt with under the relevant governance groups.

05.25/05/2021

Specified Information Order (SIO)

The legislation comes into effect on the **31/05/2021** with three main areas: -


- National Priorities for Policing.
- HMICFRS IPA.
- IPOC.

The Force Publication Scheme was discussed. The SIO requires the minutes of non-public meeting at which matters of significant public interest arise should be published in accordance with the SIO. There are

	exemptions to doing so at the discretion of the Chief Constable where the publication of such information would be detrimental. Further discussion to be had once the force's Publication Scheme has been further progressed.	
06.25/05/2021	<p>E-Scooter Policy Current legal position with E-scooters discussed. The Force's current policy on E-scooters is principally to engage, explain and educate on the first occasion, with enforcement should compliance not be achieved or there be re-occurrence.</p> <p>A total of 16 E-scooters have been seized in last year.</p> <p>PCC raised concerned about visually impaired members of public and requested assurance on how well officers are aware of the policy: -</p> <ul style="list-style-type: none"> • Force to raise awareness of the policy with all staff. • AFS to link in with County Council lead. <p>Action – AFS to provide written response on behalf of the force on E-scooter policy, to be provided to OPCC.</p>	<p>Action – AFS To provide written response on behalf of the force to the PCC, due to contact to the OPCC from visually impaired members of the public raising concerns regarding E-scooters and perceived enforcement inaction.</p>
07.25/05/2021	<p>Covid-19 Update</p> <p><i>Exempt FOIA under Section S.31 (Law Enforcement)</i></p>	
08.25/05/2021	<p>AOB There were no AOBs.</p>	

Summary of Actions Arising

06.25/5/2021	AFS to provide written response on behalf of the force to the PCC, due to contact to the OPCC from visually impaired members of the public raising concerns regarding E-scooters and perceived enforcement inaction.	AFS
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Formal Approval of Meeting Record	
Signature:	
Print Name:	Philip Secombe, Police and Crime Commissioner
Date:	29 June 2021