

Warwickshire Joint Audit and Standards Committee Meeting Agenda **(Special meeting to receive the 2020-21 Statements of Accounts)**

Date:	Tuesday 20 th December 2021
Time:	10:00
Location:	Executive Meeting Room at Leek Wootton (controlled numbers)
Chair:	John Anderson
Vice Chair:	Gavin McArthur
Minute Taker:	Sara Ansell

This meeting will be held “in person” with controlled numbers, although a teams link is also attached for joining the meeting remotely. Please indicate how you intend to attend the meeting.

Items for Discussion

No	Item	Lead
01/20/12/2021	Welcome and Apologies	Chair
	<p style="text-align: center;">Committee Members’ Declaration of Personal Prejudicial Interests.</p> <p style="text-align: center;"><i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i></p>	Chair
	The meeting will go into closed session to receive any confidential reports	
02/20/12/2021	Briefing to the committee from the PCC on current issues	Philip Seccombe
03/20/12/2021	Minutes of the open and closed meeting of 28th September 2021	Chair
04/20/12/2021	<p style="text-align: center;">Transition Report (Verbal)</p> <p style="text-align: center;"><i>The committee will be in private session to discuss the progress on the transition of services covered under the S22 agreements with West Mercia</i></p>	Alex Franklin-Smith
	The meeting will now move into the open session	
05/20/12/2021	<p style="text-align: center;">2020/21 External Audit Draft Findings Report (Paper)</p> <p style="text-align: center;"><i>To consider the external audit findings report for 2020/21, which includes the draft opinion on the financial statements.</i></p>	Jackson Murray

06/20/12/2021	2020/21 Letters of Representation (PCC and CC) <i>To consider the draft letters of representation for 2020/21</i>	Jackson Murray/ Jeff Carruthers/ Sara Ansell
07/20/12/2021	2020/21 External Audit draft Annual report statement <i>To note the contents of the 2020-21 report, which includes an enhanced statement on the arrangements for value for money.</i>	Jackson Murray
08/20/12/2021	2020/21 Audited Draft Statement of Accounts – CC and PCC <i>To note the contents</i>	Sara Ansell/ Jeff Carruthers/ Wendy Knox
09/20/12/2021	2020/21 Audited Joint Draft Annual Governance Statements – CC and PCC <i>To note the contents</i>	Sara Ansell/ Jeff Carruthers/ Wendy Knox
10/20/12/2021	Joint Audit and Standards Committee workplan (paper) <i>To consider the presented report and make any recommendations</i>	Sara Ansell
11/20/12/2021	Members Points <i>An opportunity for members to raise queries on subjects or issues which are not necessarily agenda items.</i>	All
12/20/12/2021	AOB Meeting dates for 2021/22: Wednesday 19 th January 2022 – 2pm – 4pm Wednesday 16 th March 2022 – 2pm – 4pm Police and Crime Panel meeting dates: 27 th January 2022 – 10.30am	All Chair
Next Meeting : Wednesday 19th January 2022 at 2pm at Leek Wootton or virtual meeting (tbc – dependent on current restrictions)		

Attendees

Audit Committee Members

	Name:	Capacity:
Expected Attendance:	John Anderson	Chair
	David Carter	Member
	Helen Knee	Member
	Andy Heath	Member
	Gavin McArthur	Vice Chair

Offices of the Police and Crime Commissioner

	Name:	Capacity:
Expected Attendance:	Philip Seccombe (PS)	Police & Crime Commissioner
	Polly Reed (PR)	Chief Executive, OPCC
	Sara Ansell (SA)	Treasurer, OPCC

Force

	Name:	Capacity:
Expected Attendance:	Alex Franklin-Smith (AFS)	T/Deputy Chief Constable
	Jeff Carruthers (JC)	Director of Finance
	Wendy Knox (WK)	Hd of Accounting & Financial Control

Internal Audit

	Name:	Capacity:
Expected Attendance:	Paul Clarke (PC)	Head of Internal Audit for Warwickshire CC

External Audit

	Name:	Capacity:
Expected Attendance:	Jackson Murray	Grant Thornton

	Name:	Capacity:
Apologies:	Debbie Tedds (DT)	Chief Constable
	Andy Reid	Grant Thornton