

## Warwickshire Joint Audit and Standards Committee Meeting Agenda

Date:	Wednesday 13 <sup>th</sup> January 2021
Time:	14:00
Location:	Virtual Meeting via Teams/Dial in
Chair:	John Anderson
Vice Chair:	Gavin McArthur
Minute Taker:	Nargis Begum

**Invitation and Instructions to join TEAMS Meeting to be sent via email**

### Items for Discussion

No	Item	Lead
01/13/01/2021	Welcome and Apologies	Chair
02/13/01/2021	<p><b>Committee Members' Declaration of Personal Prejudicial Interests.</b></p> <p><i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i></p>	Chair
03/13/01/2021	<b>Briefing to the committee from the PCC</b>	Philip Seccombe
	<b>The meeting will go into closed session to receive any confidential reports</b>	
04/13/01/2021	<b>Minutes of the closed meeting of October 2020</b>	Chair
05/13/01/2021	<p><b>Transition Report (Verbal)</b></p> <p><i>The committee will go into private session to discuss the progress on the transition of services covered under the S22 agreements with West Mercia</i></p>	R Moore / D Gardner
06/13/01/2021	<p><b>Warwickshire Police Risk Register</b> (paper)</p> <p><i>To consider and comment on the Warwickshire police risk register. The committee will go into private session to discuss these papers</i></p>	S Russell
07/13/01/2021	<p><b>OPCC Strategic Risk Register</b> (paper)</p> <p><i>To consider the draft revised Strategic Risk Register for the PCC. The committee will go into</i></p>	S Ansell

	<i>private session to discuss these papers.</i>	
	<b>The meeting will now move into the open session</b>	
08/13/01/2021	<b>External Annual Audit Letter 2019-20</b> <i>To consider and comment on the presented audit letter for 2019-20 for the PCC and Chief Constable.</i>	A Walling/L Griffiths
09/13/01/2021	<b>Ethics Report</b> <i>To consider the presented report</i>	D Mullis
10/13/01/2021	<b>Joint Audit &amp; Standards Committee Annual Report 2019/20 Review of Effectiveness.</b> (Paper) <i>To consider the JASC annual report 2019/20 and review of effectiveness</i>	Chair – J Anderson
11/13/01/2021	<b>Internal Audit Progress Report Update</b> <i>To consider the progress against the Internal Audit Workplan for 2020/21</i>	P Clarke
12/13/01/2021	<b>Treasury Management Mid-year review report 2020/21 (papers)</b> <i>To consider the presented mid-year review report for 2020/21</i>	S Ansell/W Knox
13/13/01/2021	<b>ASI Assurance and Action Plan – Progress Report (paper)</b> <i>To consider the presented report.</i>	S.Russell
14/13/01/2021	<b>HMICFRS Action Plan Update Report</b> <i>To consider the presented report</i>	S.Russell
15/13/01/2021	<b>Joint Audit and Standards Committee workplan (paper)</b> <i>To consider the presented report and make any recommendations</i>	S.Ansell
16/13/01/2021	<b>Members Points</b> <i>An opportunity for members to raise queries on subjects or issues which are not necessarily agenda items.</i>	
17/13/01/2021	<b>AOB</b> <b>Meeting dates for 2020/21 and 2021/22:</b>  Wednesday 13 <sup>th</sup> January 2021 – 2pm – 4pm Wednesday 17 <sup>th</sup> March 2021 – 2pm – 4pm Wednesday 28 <sup>th</sup> July 2021 – 2pm – 4pm Wednesday 20 <sup>th</sup> October 2021 – 2pm – 4pm	All  Chair

	<b>Police and Crime Panel meeting dates:</b>  1 <sup>st</sup> February 2021 – 10:30 1 <sup>st</sup> April 2021 – 10:30	
<b>Next Meeting : Wednesday 17<sup>th</sup> March 2021 at 2pm at Leek Wootton or virtual meeting (tbc – dependent on current restrictions)</b>		

### Attendees

#### Audit Committee Members

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	John Anderson	Chair
	David Carter	Member
	Helen Knee	Member
	Alistair Murdie	Member
	Gavin McArthur	Vice Chair

#### Offices of the Police and Crime Commissioner

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Philip Seccombe (PS)	Police & Crime Commissioner
	Neil Hewison (NH)	Chief Executive, OPCC
	Polly Reed (PR)	Chief Executive, OPCC
	Debbie Mullis (DM)	Development Lead for Standards & Integrity, OPCC
	Sara Ansell (SA)	Treasurer, OPCC

### Force

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Richard Moore (RM)	Deputy Chief Constable
	Wendy Knox (WK)	Hd of Accounting & Financial Control
	Steve Russell (SR)	Hd of AS & I

### Internal Audit

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Paul Clarke (PC)	Internal Auditor, Warwickshire

### External Audit

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	None – a pre-meeting with the chair has taken place	none

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	<b>Name:</b>	<b>Capacity:</b>
<b>Apologies:</b>	Martin Jelley (MJ)	CC Warwickshire Police
	Jeff Carruthers (JC)	CC Warwickshire Police
	Laurelin Griffiths (LG)	Grant Thornton
	Alex Walling (AW)	Grant Thornton