



**Philip Seccombe
Police and Crime
Commissioner
for Warwickshire**

Decision Application WPC20140

ICT MANAGED SERVICE PARTNER

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| Application Date: | 24 th June 2020 | Name of Applicant: | Sara Ansell, Treasurer |
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Application Decision Reference: WPC20140

1. Summary of the application

Warwickshire IT Services are taking a long-term strategic approach to implementing and maturing the ICT function. As such a managed service partner is being sought to support the achievement of this goal and deliver an ICT service which enables officers and staff to excel in their roles and puts Warwickshire Police at the forefront of digital policing. This decision notice seeks approval for entering into a contract with a preferred ICT managed service partner.

2. Background information:

To identify a suitable partner a competition process via CCS Framework RM3804 Technology Services was ran. In total 7 compliant submissions were received and objectively scored by an evaluation panel. The process was overseen and moderated by the Contracts & Procurement Team.

Two suppliers were shortlisted and invited to attend second stage face to face interviews. The sessions were chaired by DCC Richard Moore and other panel members included the heads of service and representatives from ICT and contracts and procurement. Each supplier undertook a presentation to detail their ways of working and responded to a set of 5 structured questions.

The panel prepared a detailed evaluation report (included in the confidential supporting documentation to this decision notice) and their recommendation is that the contract be awarded to: XMA

The contract shall run for an initial period of 4 years with an option to extend for a further 12 months. The contract value has been indicated, and is within the proposed budget of £0.5m per annum, but this is likely to change marginally as further scoping work and the discovery phase is completed. Further additional spend on programmes and projects will also be incurred and will be included within the baseline budget and MTFP forward planning work.

A revised cost proposal for the managed service will be provided after the discovery phase is completed. This will be following more detailed work and review against specific technical requirements and budgetary expectations. There will be an opportunity at this stage to realise savings through scoping of the services and commercial negotiation after the discovery phase. Further details on this work will be shared with the OPCC to ensure that adequate financing is available and that costs do not exceed the budget provision.

3. Whether additional information/report is attached to support this decision application

YES

List of additional information/report

- a) Evaluation report - exempt
- b)

4. Expected benefits (non financial)

The contract will deliver significant benefit to Warwickshire Police through its lifetime in the form of reduction of technical debt, identification and reduction of risk and delivering IT transformation. Improved ICT services will also enable more efficient working throughout the organisation, achieved through a managed contract arrangement.

5. Impact of not approving the application

The benefits identified in section 4 would not be realised, and there would be significant additional cost to deliver an adequate ICT service for the organisation. ICT services would remain inadequate and the efficiency gains and more effective methods of working would not be realised.

6. Costs

Revenue: The costs are indicative and should be met within the existing budget identified in the MTFP, but will be kept under review and built into the refresh of the MTFP and the business planning process. The cost breakdowns are shown in detail on the confidential supporting documentation. The costs will change subject to the ongoing discovery work.

Capital:

7. Savings:

The evaluation panel believe that there is an opportunity to realise savings through scoping of the services and commercial negotiation as part of and after the discovery phase. Savings targets have been built into the MTFP for procurement, and as part of the Evolve 2 savings model, so any savings achieved from this

contract will help to deliver against these targets. Further details on the savings achievable following the discovery work will be brought back to the OPCC for consideration, and as part of the annual budget and business planning processes.

8. Equality and Diversity Implications:

All relevant policies apply

9. Treasurer's comments

The need for an ICT managed service provider has been articulated by the force as the most cost effective and efficient way of delivering on the strategic aim of delivering a robust and transformed ICT service. A service provider has been chosen following a procurement process, and once approved, further discovery work will be undertaken with them to define the specific requirements and to refine costs. Budget provision is available to deliver this service through whatever means as part of the transitional and transformational process for ICT services in Warwickshire post the alliance. Costs will continue to be monitored and reported back to the PCC following the discovery work to ensure that adequate financing is available and that costs are included within the annual budget and MTFP budget and business planning work. The confidential report supporting this decision notice provides further details on the indicative costs of this proposal, which can be met within the existing budget.

10. Legal/Monitoring Officer comments

The business requirement for an ICT managed service is supported by the senior management of the force as a means of delivering a cost effective and efficient way of delivering a robust and transformed ICT service for Warwickshire Police. A procurement process has been followed and XMA have been identified as the preferred bidder following a competitive process. This contract award now requires the approval of the PCC.

Decision of the Police and Crime Commissioner

Approved.

PCC Signature:



Date of Decision: 30 June 2020