

Warwickshire Joint Audit and Standards Committee Meeting Agenda

Date:	Thursday 17 th March 2020
Time:	14:00
Location:	Conference Room, Leek Wootton
Chair:	John Anderson
Vice Chair:	Gavin McArthur
Minute Taker:	Katie Baker, Nargis Begum

Refreshments will be available.

Items for Discussion

No	Item	Lead
01/17/03/20	Welcome and Apologies	Chair
02/17/03/20	<p>Committee Members' Declaration of Personal Prejudicial Interests.</p> <p><i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i></p>	Chair
03/17/03/20	Minutes of the open meeting of 23rd January 2020	Chair
04/17/03/20	<p>External Audit Progress Update (Paper)</p> <p><i>To consider the external audit progress report and Sector Update from External Auditor</i></p>	A.Walling/L.Griffiths
05/17/03/20	<p>External Audit Market Update including Future Audit Procurement and 2020/21 Fee Consultation</p> <p><i>To note the contents</i></p>	S.Ansell
06/17/03/20	<p>External Audit Plan (Paper to be circulated at meeting)</p> <p><i>To consider the Audit Plan from the External Auditor</i></p>	A.Walling/L.Griffiths
07/17/03/20	<p>External Auditor Scope Letters (2019/20) (Paper)</p> <p><i>To consider the external auditors scope letters to Warwickshire Police and Warwickshire PCC</i></p>	A.Walling/L.Griffiths

08/17/03/2020	Internal Audit Workplan for 2020-21 (Paper) <i>To consider the draft Internal Audit Workplan for 2020-21</i>	P Clarke
09/17/03/20	HMIC Action Plan Summary (paper) <i>To consider the presented HMIC Action Plan.</i>	S.Russell
10/17/03/20	ASI Assurance and Action Plan – Progress Report (paper) <i>To consider the presented report.</i>	S.Russell
11/17/03/20	Standards Update (paper) <i>To consider the presented report.</i>	D. Mullis
12/17/03/20	Treasury Management Strategy (Paper) <i>To consider the draft Treasury Management Strategy</i>	S Ansell
13/17/03/20	Warwickshire PCC Annual Governance Statement (Paper) <i>To consider the draft Warwickshire PCC Annual Governance Statement</i>	S. Ansell
14/17/03/20	Warwickshire Police Annual Governance Statement (Paper to be circulated at meeting) <i>To consider the draft Warwickshire Police Annual Governance Statement</i>	J. Carruthers
15/17/03/20	Corporate Governance Framework Review (Paper) <i>To consider the presented Corporate Governance Framework Review</i>	S. Ansell
16/17/03/20	Joint Audit and Standards Committee workplan (paper) <i>To consider the presented report and make any recommendations</i>	S.Ansell
17/17/03/20	Members Points <i>An opportunity for members to raise queries on subjects or issues which are not necessarily agenda items.</i>	
18/17/03/20	AOB Meeting dates for 2019/20 and 2020/21: Tuesday 28 th July 2020 – 2pm – 4pm	All Chair

	Wednesday 21 st October 2020 – 2pm – 4pm Wednesday 13 th January 2021 – 2pm – 4pm Wednesday 17 th March 2021 – 2pm – 4pm Wednesday 28 th July 2021 – 2pm – 4pm Wednesday 20 th October 2021 – 2pm – 4pm	
Next Meeting : Tuesday 28th July 2020 at 2pm at Leek Wootton		

Restricted Items

No	Item	Lead
19/17/03/20	Minutes of the Closed Meeting dated 23rd January 2020	Chair
20/17/03/20	Transitioning from the Alliance (Verbal) <i>The committee will go into private session to discuss the papers for this item.</i>	D.Gardner
21/17/03/20	Warwickshire Police Risk Register <i>To consider the update of the Warwickshire Police Risk Register. The committee will go into private session to discuss the papers for this item.</i>	S.Russell
22/17/03/20	OPCC Strategic Risk Register (paper) <i>To consider the presented Strategic Risk Registers for the PCC. The committee will go into private session to discuss the papers for this item.</i>	S. Ansell

Attendees

Audit Committee Members

	Name:	Capacity:
Expected Attendance:	John Anderson	Chair
	David Carter	Member
	Helen Knee	Member
	Alistair Murdie	Member
	Gavin McArthur	Vice Chair

Offices of the Police and Crime Commissioner

	Name:	Capacity:
Expected Attendance:	Philip Secombe (PS)	Police & Crime Commissioner
	Neil Hewison (NH)	Chief Executive, OPCC
	Sara Ansell (SA)	Treasurer, OPCC
	Debbie Mullis (DM)	Development Lead for Standards & Integrity, OPCC

Force

	Name:	Capacity:
Expected Attendance:	Martin Jelley (MJ)	Chief Constable
	Jeff Carruthers (JC)	Chief Finance Officer
	David Gardner (DG)	T/ACC
	Steve Russell (SR)	Hd of ASI

Internal Audit

	Name:	Capacity:
Expected Attendance:	Paul Clark	Internal Auditor, Warwickshire

External Audit

	Name:	Capacity:
Expected Attendance:	Laurelin Griffiths (LG)	Grant Thornton
	Alex Walling (AW)	Grant Thornton

	Name:	Capacity:
Apologies:	Richard Moore (RM)	DCC Warwickshire Police