

## Warwickshire Joint Audit and Standards Committee Meeting Agenda

Date:	Tuesday 28 <sup>th</sup> July 2020
Time:	14:00
Location:	Conference Room, Leek Wootton
Chair:	John Anderson
Vice Chair:	Gavin McArthur
Minute Taker:	Nargis Begum

**Due to current COVID-19 situation this meeting will adhere to strict social distancing / hygiene measures – hand sanitiser to be used prior to entering the meeting room and upon leaving the premises.**

**This meeting can be dialled into : Dial in codes will be sent via a separate email**

### Items for Discussion

No	Item	Lead
01/28/07/2020	Welcome and Apologies	Chair
02/28/07/2020	<p><b>Committee Members' Declaration of Personal Prejudicial Interests.</b></p> <p><i>Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</i></p>	Chair
03/28/07/2020	<p><b>Minutes of the open meeting of 23<sup>rd</sup> January</b></p> <p><i>Feedback from the March Meeting which was cancelled due to COVID19 – to be noted, including actions arising</i></p>	Chair
04/28/07/2020	<p><b>Ethical Policing – Covid-19</b></p> <p><i>Presentation on Covid and police ethics, followed by an opportunity for Members to ask a range of ethical questions in relation to policing the pandemic</i></p>	ACC D. Tedds
05/28/07/2020	<p><b>2018/19 External Audit Findings Report, including the draft opinion (Paper)</b></p> <p><i>To consider the external audit findings report for 2018/19, which includes the draft opinion.</i></p>	A.Walling/L.Griffiths
06/28/07/2020	<p><b>2018/19 Letters of Representation (PCC and CC)</b></p>	A Walling / L Griffiths / S Ansell/ J Carruthers

	<i>To consider the draft letters of representation for 2018/19</i>	
07/28/07/2020	<b>2018/19 Audited Statement of Accounts – CC and PCC</b> <i>To note the contents</i>	S.Ansell/J. Carruthers / Wendy Knoxx
08/28/07/2020	<b>2018/19 Audited Annual Governance Statements – CC and PCC</b> <i>To note the contents</i>	S.Ansell/J. Carruthers / Wendy Knoxx
09/28/07/2020	<b>2019/20 Internal Audit Annual Report (paper)</b> <i>To consider the presented Internal Audit Annual Report for 2019/20</i>	P Clarke
10/28/07/2020	<b>2019/20 Draft Chief Constable Annual Governance Statement</b> <i>To consider and comment on the draft CC AGS 2019/20</i>	J Carruthers
11/28/07/2020	<b>2019/20 Draft PCC Annual Governance Statement</b> <i>To consider and comment on the draft PCC AGS 2019/20</i>	S Ansell
12/28/07/2020	<b>2019/20 External Audit Report Update (Paper)</b> <i>To consider and comment on the presented External Audit Report</i>	A.Walling / L.Griffiths
13/28/07/2020	<b>Internal Audit Workplan and Progress Report for 2020/21 (Paper)</b> <i>To consider the Internal Audit Workplan and Progress for 2020/21</i>	P Clarke
14/28/07/2020	<b>ASI Assurance and Action Plan – Progress Report (paper)</b> <i>To consider the presented report.</i>	S.Russell
15/28/07/2020	<b>HMICFRS Action Plan Update Report</b> <i>To consider the presented report</i>	S.Russell
16/28/07/2020	<b>2020/21 PCC Risk Management Strategy Review (Paper)</b> <i>To consider and comment on the presented report.</i>	S.Ansell
17/28/07//2020	<b>Update Report on Financial Strategies (Capital, Reserves and Treasury Management)</b> <i>To note the approved financial strategies for 2020/21.</i>	S. Ansell
18/28/07/2020	<b>Joint Audit and Standards Committee workplan (paper)</b>	S.Ansell

	<i>To consider the presented report and make any recommendations</i>	
19/28/07/2020	<b>Members Points</b> <i>An opportunity for members to raise queries on subjects or issues which are not necessarily agenda items.</i>	
20/28/07/2020	<b>AOB</b> <b>Meeting dates for 2019/20 and 2020/21:</b>  Wednesday 21 <sup>st</sup> October 2020 – 2pm – 4pm Wednesday 13 <sup>th</sup> January 2021 – 2pm – 4pm Wednesday 17 <sup>th</sup> March 2021 – 2pm – 4pm Wednesday 28 <sup>th</sup> July 2021 – 2pm – 4pm Wednesday 20 <sup>th</sup> October 2021 – 2pm – 4pm	All  Chair
<b>Next Meeting : Wednesday 21<sup>st</sup> October 2020 at 2pm at Leek Wootton</b>		

### Restricted Items

No	Item	Lead
21/28/07/20	<b>Minutes of the Closed Meeting dated 23<sup>rd</sup> January 2020</b>	Chair
22/28/07/20	<b>Transition Report (Verbal)</b> <i>The committee will go into private session to discuss the progress on the transition of services covered under the S22 agreements with West Mercia</i>	R.Moore
23/28/07/20	<b>Fit for the Future (Paper)</b> <i>To consider the Strategic Delivery Plan</i>	R Moore
24/28/07/20	<b>Warwickshire Police Risk Register, including the revised risk management strategy.</b> <i>To consider and comment on the Warwickshire police risk register. The committee will go into private session to discuss these papers</i>	S.Russell
25/28/07/20	<b>OPCC Strategic Risk Register (paper)</b> <i>To consider the draft revised Strategic Risk Register for the PCC. The committee will go into private session to discuss these papers.</i>	S. Ansell

### Attendees

### Audit Committee Members

	<b>Name:</b>	<b>Capacity:</b>
--	--------------	------------------

<b>Expected Attendance:</b>	John Anderson	Chair
	David Carter	Member
	Helen Knee	Member
	Alistair Murdie	Member
	Gavin McArthur	Vice Chair

### **Offices of the Police and Crime Commissioner**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Philip Seccombe (PS)	Police & Crime Commissioner
	Neil Hewison (NH)	Chief Executive, OPCC
	Sara Ansell (SA)	Treasurer, OPCC

### **Force**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Richard Moore (RM)	Deputy Chief Constable
	Jeff Carruthers (JC)	Chief Finance Officer
	Wendy Knox (WK)	Hd of Accounting & Financial Control
	Debbie Tedds (DT)	Assistant Chief Constable (Agenda Item 4)
	Steve Russell (SR)	Hd of AS & I

### **Internal Audit**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Paul Clarke (PC)	Internal Auditor, Warwickshire

### **External Audit**

	<b>Name:</b>	<b>Capacity:</b>
<b>Expected Attendance:</b>	Laurelin Griffiths (LG)	Grant Thornton
	Alex Walling (AW)	Grant Thornton

	<b>Name:</b>	<b>Capacity:</b>
<b>Apologies:</b>	Martin Jelley (MJ)	CC Warwickshire Police
	Debbie Mullis (DM)	Development Lead for Standards & Integrity, OPCC