



**Philip Seccombe
Police and Crime
Commissioner
for Warwickshire**

Decision Application WPC20056

RELOCATION OF ATHERSTONE SNO

Application Date:	19 th March 2020	Name of Applicant:	Helen Minett Facilities and Health and Safety Manager
Application Decision Reference: WPC20056			
1. Summary of the application This application is for the relocation of the SNO from their existing accommodation into a new office within the Civic Building of North Warwickshire Borough Council. It includes the refurbishment of the new office space to include all Place Partnership Project Management fees and Police ICT costs.			
2. Background information: Atherstone SNO are currently located within the Old Bank House, a North Warwickshire Borough Council owned building. The space does not meet the needs of the team. The NWBC have provided the option of an alternative space within the main building. The new space requires refurbishment works to include the provision of: <ul style="list-style-type: none">• Office space• Locker room• Tea point• ICT installation			
3. Whether additional information/report is attached to support this decision application YES / NO List of additional information/report a) Recommendation of tender			

4. Expected benefits (non financial)

The new space will provide a better working environment for staff.

5. Impact of not approving the application

The current space is no longer suitable for the SNO team. The lease is due to expire.

6. Costs

Revenue: The current revenue costs of the leased space in the Old Bank House will be removed but replaced with cost for the lease of the space within the Civic Centre Building.

Capital: The costs for capital works are £95,416.44. Breakdowns are attached. This includes all building costs, ICT costs and contingencies.

7. Savings:

There are no direct cashable savings arising from this relocation. However, staff and officers will be able to work more effectively and efficiently in the new location which may create other non-cashable savings and improved service delivery.

8. Equality and Diversity Implications:

All current equality and diversity policies apply to this project

9. Treasurer's comments

The capital cost of this project will be financed from the identified budget in the capital programme for 2020/21. The 2020/21 budget for this work is £0.105m. The capital programme was approved as part of the budget in February 2020 and is fully financed.

10. Legal/Monitoring Officer comments

The police have made an operational case for this move, the current base being unsuitable for occupation. This project has been going on for some time and the police are keen to relocate the SNT team. The project fits in with the forces wider estate plan.

Decision of the Police and Crime Commissioner

Approved

PCC Signature:

Date of Decision: 1.4.2020

