

## Draft Alliance Governance Group Minutes


Date:	16 <sup>th</sup> January 2019
Time:	14:00 hrs – 14:50 hrs
Location:	Conference Room, Leek Wootton
Chair:	Philip Seccombe, PCC, Warwickshire
Minute Taker:	Clare Dance

	Name:	Capacity:
<b>Attendance:</b>	Richard Moore (RM)	DCC Warwickshire
	Amanda Blakeman (AMB)	DCC West Mercia
	Martin Evans (ME)	ACC, West Mercia
	Geoff Wessell (GW)	ACC Shared Services West Mercia
	Philip Seccombe (PS)	Police and Crime Commissioner, Warwickshire
	John Campion (JC)	Police and Crime Commissioner, West Mercia
	Andy Champness (AC)	Chief Executive West Mercia PCC
	Liz Hall (LH)	Treasurer, Warwickshire and West Mercia
	Jeff Carruthers (JC)	Director of Finance
	Joe O'Sullivan (JO'S)	Transformation Director

	Name:	Capacity:
<b>Apologies:</b>	Martin Jelley (MJ)	CC Warwickshire
	Anthony Bangham (AB)	CC West Mercia
	Alex Franklin-Smith (AFS)	T/ACC Warwickshire
	Neil Hewison (NH)	Chief Executive Warwickshire PCC
	Tracey Onslow (TO)	DPCC, West Mercia

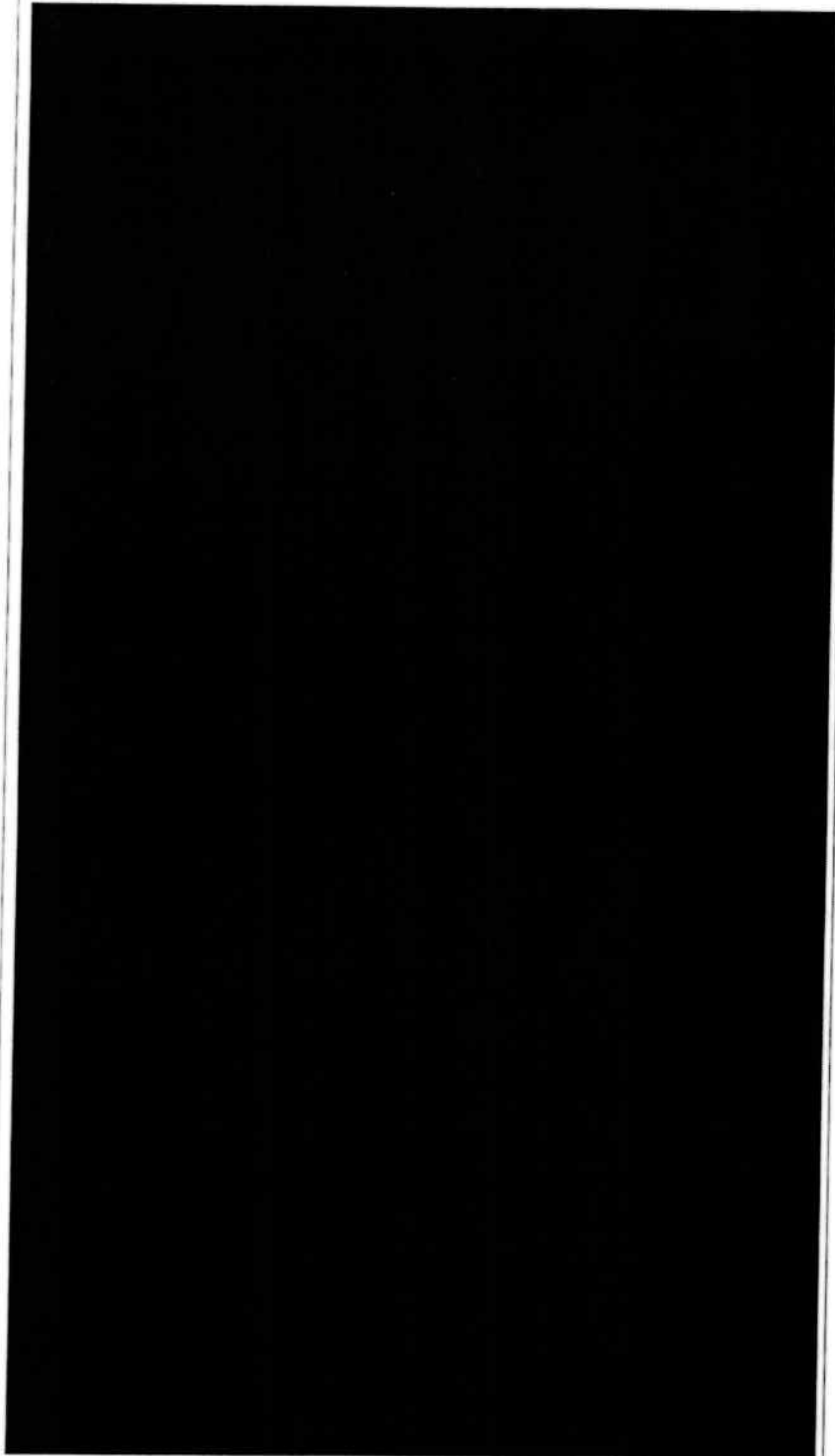
	Name:	Capacity:
<b>Guests</b>		

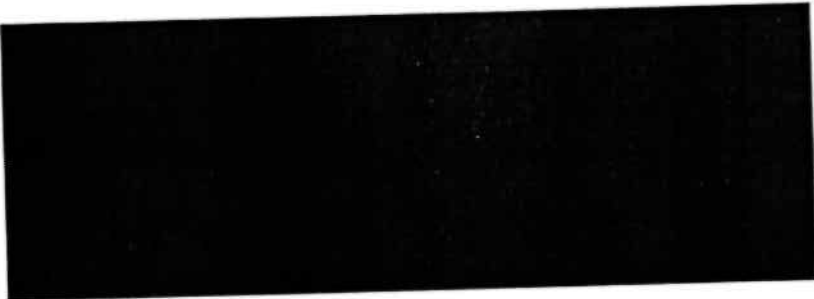
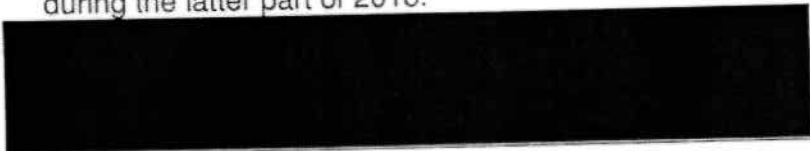
No.	Summary	Action
01/16/01/19	<p><b><u>Attendance / Apologies</u></b></p> <p>Philip Seccombe welcomed everyone to the meeting.</p> <p>Apologies noted as above.</p>	
02/16/01/19	<p><b><u>Agreement of Minutes / Actions from previous meeting (12/12/18)</u></b></p>	

	<p>RM asked for an amendment to the minutes under section 6, page 3 – Digital Services Technical Platform Separation Readiness paper as follows:</p> <p><i>I thanked JoS for the paper and highlighted that the methodology is in line with the due diligence recommended in the proposed Exit Strategy for the alliance.</i></p> <p><i>MJ then asked JoS if separation could be achieved by October 19, and he confirmed it could not.</i></p>  <p>It was agreed that the proposed wording be circulated and agreed outside the meeting.</p> <p><b>Action 01/16/01/19:</b> RM to forward the wording for circulation for agreement.</p> <p><b>Matters Arising:</b></p> <p><b>DISCHARGED</b>  <i>08/12/12/18: GW is to do some publicity around the improvements made to the Firearms Licensing and around rural crime work that has been done.</i>  <b>Update:</b> Completed. PS noted that the average turnaround of 33 days is excellent.</p> <p><b>DISCHARGED</b>  <i>14/11/18/05 Telematics –No further stage payments will be made, but the contract has not formally come to an end as yet. Once the assessment by the ACCs has been made, the contractual arrangements can be reviewed.</i>  <b>Update:</b> The original Business Case has been looked at and confirmed that it is still fit for purpose. It has been reaffirmed by both forces. Contractual discussions are being held with the current service provider and AGG and SROs will be kept updated.</p>	
<p>03/16/01/19</p>	<p><b><u>Funding Extension Request for the OCC Programmes; DCD and KCOM Decommissioning Projects - Paper</u></b></p> <p>JoS informed that the paper was as a result of the paper circulated before Christmas where funding was agreed until January. The paper outlined a revised funding profile seeking agreement until the end of September 2019.</p>	

LH said that she had sought clarification in relation to sources of funding and said that it would have been helpful to have seen the paper prior to be submitted to AGG to enable those clarifications to be undertaken before the meeting.

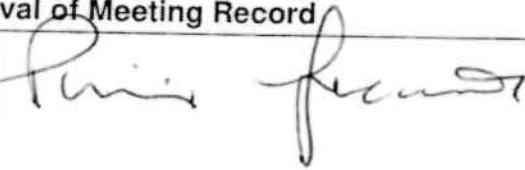
JC said that he was happy to empower the SROs to progress.



	<p>PS thanked JoS for the work and he said that he would pass this on to the team and Finance.</p>	
<p>04/16/01/19</p>	<p><b><u>Transformation Programme Update – Paper</u></b></p> <p>The update was noted.</p> <p>RM asked for one amendment, section 5b, page 1 – StP Programme in that Warwickshire Team are developing options for their force.</p>  <p>RM highlighted that the paper is JOS and that he can't tell him to amend his own paper.</p>	
<p>05/16/01/19</p>	<p><b><u>Directorate Updates:</u></b></p> <p><b><u>Shared Services</u></b></p> <ul style="list-style-type: none"> <li>• Good performance was highlighted, together with how the two forces were working together as an alliance.</li> <li>• 999 call handling performance on target. Both are showing an improvement on a 3-year baseline.</li> <li>• 101 improvements for West Mercia but performance in Warwickshire remains a concern and has been raised with the Command Team.</li> <li>• Crime Bureau – Queues for crime and incidents are down to daily business. GW thanked the team for their work.</li> </ul> <p><b><u>Criminal Justice</u></b></p> <ul style="list-style-type: none"> <li>• Good performance for both forces.</li> <li>• Both are achieving over 80% on file standards. The forces need to get to 90% before CPS sign off and allow full digitisation.</li> </ul> <p><b><u>Protective Services</u></b></p> <ul style="list-style-type: none"> <li>• The work on the Forensic Market Place continues. Because of the Christmas break there is no update in terms of costs.</li> <li>• Digital Forensic Accreditation was awarded to the alliance during the latter part of 2018.</li> </ul> 	

	<div style="background-color: black; width: 100%; height: 40px; margin-bottom: 10px;"></div> <p>PS raised asset recovery and asked where money seized actually goes to. It was confirmed that it goes into a national system and a proportion is released back to forces.</p> <p><b><u>Enabling Services</u></b></p> <p>PS asked if there was any reason why external auditors asked for key casework information from Legal Services. It was reported that this is requested each year.</p> <p>PS asked what happened to old police vehicles. They are auctioned.</p>	
06/16/01/19	<p><b><u>AOB</u></b></p> <p>ME acknowledged the significant work put into Operation Presence from both forces.</p> <p>GW raised an operational issue in relation to obtaining of consent for sharing safeguarding information with other agencies. A paper will be tabled at a future AGG meeting.</p>	
07/16/01/19	<p><b><u>Date, time and location of next meeting.</u></b>          Wednesday 13<sup>th</sup> February 2019, 14:00 hrs, Willison Room, Hindlip</p>	

With nothing further to discuss the meeting closed at 14:50 hrs

<b>Formal Approval of Meeting Record</b>	
Signature:	
Print Names:	Philip Seccombe, Police and Crime Commissioner, Warwickshire John Campion, Police and Crime Commissioner, West Mercia

**Action Summary Table**

Date of Meeting	Action Agenda Item No.	Action	Owner	Action Completion Date
16/01/19	01/16/01/19	Action: RM to forward wording for circulation for agreement.	RM	17/01/19
12/12/18	08/12/12	<b>Action:</b> GW is to do some publicity around the improvements made to the Firearms Licensing and around rural crime work that has been done.	GW	16/01/19
14/11/18	03/14/11	<b>Action:</b> JoS to prepare addendum to Digital Services Technical Transformation Paper addressing the risks, options and contingencies that need to be considered post October 2019.	JoS	12/12/18
14/11/18	04/14/18	<b>Action:</b> RM/ABI to meet with Transformation Team to clarify extra costs being built into the budget to aid visibility on expenditure.	JoS	12/12/18
		<b>Action:</b> JoS to prepare an addendum paper addressing risks, options and contingencies post October 2019.	JoS	12/12/18
14/11/18	05/14/18	<b>Action:</b> Telematics Project – SROs to be advised on Forces' positions with regard to the retendering of the Telematics Project.	AFS/ME	16/01/19
12/09/18	04/12/09/18	<b>Action:</b> Review regarding the prioritisation of the 'Warwickshire and West Mercia Victim Support' was needed considering the go-live is scheduled for April. Agreed that this will be considered by the two Deputy's to resolve.	ABI/RM	WM support resolved and discharged. Warks support outstanding
15/08/18	06/15/08/18	<b>Action:</b> the Warwickshire PCC is to be provided with a briefing on the new telephony system.	RE – now EB	

**Decision Summary Table**

Date of Meeting & Number	Decision No.	Action Agenda Item No.	Subject	Owner	Action Completion Date
26/05/16	1	03	Exempt from disclosure under S.31(1)(1) (the prevention and detection of crime) of the Freedom of Information Act 2000 (FOIA).	ACC Singer	Agreed by both PCCs – 26.05.16
26/05/16	2	06	<p><b>Draft Revenue and Capital Outturn position for 2015/16.</b></p> <p><b>Recommendations:</b></p> <ol style="list-style-type: none"> <li>1. That the outturn financial position for 2015-16 is noted.</li> <li>2. That the 2015/16 underspend of £6.895m is carried forward through the following reserves: £2.0m - Invest to Save £4.895m- Infrastructure Reserve</li> <li>3. That where 2015/16 outturn has produced an unexpected variance that these budgets are considered in detail for the 2017/18 budget preparation.</li> <li>4 That £0.399m is added to the capital programme to cover changes.</li> </ol>	LH – Joint Treasurer	Agreed by both PCCs – 26.05.16
29/06/16	3	03	<p><b>Operations Enabling Technology (OET)</b></p> <p>Through the analysis, planning activities, designs and due diligence the OCC Programme conclude that procuring the Saab SAFE solution through the <del>Cheshire Framework</del> is the most expedient, value for money and appropriate route to:</p> <ul style="list-style-type: none"> <li>• achieve the Chief Officers strategic aims</li> <li>• satisfy the business requirements of the future OCC</li> </ul>	ACC Amanda Blakeman	Agreed by both PCCs 29.06.16

			<ul style="list-style-type: none"> <li>support the needs of the wider organisation</li> </ul> <p><b>Revenue</b> It is recommended that the revenue cost is funded as follows:</p> <ul style="list-style-type: none"> <li>£225,544 in 2016/17 from in year underspend</li> <li>£468,649 in 2017/18 from the invest to save reserve</li> <li>£219,919 in 2018/19 is built into the budget as growth.</li> </ul> <p><b>Capital</b> It is recommended that capital of £137,712 is funded from slippage in the current year capital programme, then built into the new programme at the next review.</p> <p><b>Decision 3: Both PCCs agreed to approve the business case, the revenue costs and capital funding.</b></p>	Andy Champness, CEO, PCC, West Mercia	Agreed by both PCCs 29/06/16
29/06/16	4	04	<p><b>Extension: Restorative Justice Funding</b></p> <p><b>Recommendation:</b> To extend the Restorative Justice Pilot until 31<sup>st</sup> December 2016 at a cost of £85,513 (£53,236 from West Mercia and £32,277 from Warwickshire).</p> <p><b>Decision 4: Both PCCs agreed to the extension of the pilot by 5 months.</b></p>		
28/09/16	5	04	<p><b>Space Utilisation</b></p> <p><b>Recommendations</b> Two approaches were considered to progress this piece of work. It was recommended that the Space Utilisation project be initiated to further inform the work already being undertaken at the Hindlip site. As full costs for the Optimum working Environment project cannot be determined at this stage, this work would be undertaken 'at risk', with</p>	Richard Elkin, Director of Enabling Services	Agreed by both PCC's 28/09/16



			<p>costs being advised when they are confirmed. The Estate Strategy work is in progress and the other two packages of work detailed here would augment the Estates Strategy to provide a much longer term solution.</p> <p><b>Advantages:</b> Continuation of current work in progress and will inform discussions about such matters as open plan chief officer working and determination of future usage of space being vacated across the Hindlip Park estate as part of the OCC build.</p> <p><b>Disadvantages:</b> Final costs of feasibility work not known, so Optimum Working Environment work would be undertaken 'at risk'.</p> <p><b>Decision 5:</b> Both PCCs agreed to adopt Option 1 and that the Space Management Guidelines will be reviewed. It was considered that the risk of excessive cost was small and outweighed by the benefits of proceeding and maintaining project momentum.</p>	ACC Amanda Blakeman	Agreed Philip Seccombe, PCC for Warwickshire 28/09/16
28/09/16	6	09	<p><b>OCC Programme Update – Summary of Revised Capital Costs and Timeline for Neville House.</b></p> <p><b>Recommendation</b> That the Warwickshire PCC approved funding for the revised costs.</p> <p><b>Decision 6:</b> PS approved funding for the revised costs. This cost would be borne by Warwickshire as it relates to property owned by and within Warwickshire.</p>		
26/10/16	7	04	<p><b>Extension: Restorative Justice Funding</b> As detailed in the Restorative Justice Funding paper, both PCCs were asked to approve additional expenditure of £42,757, the figures being £29,502 for West Mercia and £13,255 for Warwickshire using the ratio of 69/31. It was agreed that some good progress had been evidenced. The pilot is not going to be extended beyond 31 March, 2017.</p>	Andy Champness, Chief Executive for West Mercia	Agreed by both PCC's 26/10/6

			<p><b>Recommendation:</b> To allocate £42,757 from existing underspend in the PCCs Grant Schemes in order to extend the pilot for three months £29,502 from West Mercia and £13,255 from Warwickshire.</p> <p><b>Decision 7:</b> Both PCC's agreed to extend the pilot for three months from existing underspends.</p>	T/ACC Steve Cullen	Agreed by both PCCs 30/11/16
30/11/16	8	06	<p><b>Cyber Crime Strategy</b></p> <p><b>Decision 8:</b> Both PCCs approved the strategy and agreed sign off once the minor amendment has been made.</p>	ACC Amanda Blakeman	Agreed by both PCC's and CCs 30/11/16
30/11/16	9	07	<p><b>Body Worn Video (BWV)</b></p> <p><b>Recommendation</b></p> <p>Three options have been shortlisted to identify the most likely to maximise value for money. Whilst this approach will incur the cost of Option 3 is the preferred option. The implementation of a cloud based service provision will permit the most up to date technology to be utilised in the operational arena and greatest opportunity for integration to national solutions and internal new ways of working. It provides a tested and increasingly adopted means of getting BWV to the operational staff as well as the reassurance of a service provider backup, upgrades and partnership in developing future IT needs and advances.</p> <p><b>Decision 9:</b> - Both PCCs and CCs approved Option 3. This will enable the roll-out of the first BWV devices to priority sites within the given timeline of March / April 2017.</p>		
30/11/16	10	08	<p><b>Contact Management Strategy</b></p> <p><b>Decision 10</b></p> <p>The PCCs and CCs approved the strategy.</p>	ACC Amanada Blakeman	Agreed by both PCC's and CCs 30/11/16

21/12/17	11	09	<p><b><u>Appointment of independent members to the Joint Audit Committee (JAC)</u></b></p> <p><b>Recommendation</b> That the PCCs and CCs give approval to the appointment of members to the Joint Audit Committee and discusses and determines the terms of appointment and the appointment processes (as outlined in the paper).</p> <p><b>Decision 11</b> The PCCs and CCs approved the terms and process of appointment of members to the Joint Audit Committee as recommended within the report.</p>	Agreed by both PCC's and CCs 21/12/16
21/12/17	12	10	<p><b><u>Corporate Governance Framework (Paper)</u></b></p> <p>AC presented the Joint Corporate Governance Framework Review paper following the standard annual review of the Framework including the Financial Regulations. The whole Framework was last comprehensively reviewed in 2015. The paper outlined the major changes as a result of the review.</p> <p><b>Recommendation</b> That PCCs and CCs consider and review the framework and adopt the Corporate Governance Framework.</p> <p><b>Decision 12</b> Subject to correction of one typing error, the PCCs and CCs approved the revised document.</p>	Agreed by both PCC's and CCs 21/12/16
22/02/17	13	04	<p><b><u>Mobile Working Business Case (Paper)</u></b></p> <p>HC was the Chief Officer Lead on this and DCI Mel Crowther the Business Lead.</p>	Agreed by both PCCs and CCs on 22/02/2017

Heather Costello and DCI Mel Crowther

			<p>Both Chief Constables have given their commitment to deliver mobile working and both PCCs have committed to improve the public service by enhancing the quality of access of information technology.</p> <p><b>Recommendation</b> After some consideration and in order to maximise organisational priorities and value for money, Option Blue for mobile working was the preferred recommendation and is in line with the medium term financial plan.</p> <p><b>Decision 13</b> Both PCCs and CCs approved the recommendation of Option Blue, but there would be no further extension to the budget. HC will also come back with a figure on the cost for the Microsoft Licences for mobile working.</p>	Elizabeth Hall	Agreed by DPCC for West Mercia and PCC for Warwickshire on 22/02/2017.
22/02/17	14	09	<p><b>Internal Audit Plan (Papers)</b> The report by the Head of Audit was circulated prior to the AGG meeting on 22/02.</p> <p><b>Decision 14</b> The Internal Audit Plan was approved at the AGG meeting on 22/02.</p>	DCC Blakeman	Agreed by DPCC for West Mercia and PCC for Warwickshire on 26/07/2017.
26/07/17	15	05	<p><b>OCC Building Transition (Paper)</b> The Improve Public Contact &amp; Communication Programme – Transition Arrangements – OCC paper was circulated to the group prior to the meeting. The recommended Option 3, Southwell House transitions first, followed shortly afterwards by Stuart Ross House, allows an opportunity to implement a 2-phased approach for the delivery of the two buildings with earliest occupation and providing an exclusive opportunity to fully test the resilience of the systems and buildings.</p> <p><b>Decision 15</b> The PCCs and CCs agreed to proceed with Option 3.</p>		

26/07/17	16	07	<p><b>Decision 16</b></p> <p>Exempt from disclosure under S.43 (commercial interests) of the Freedom of Information Act 2000 (FOIA).</p>	Richard Elkin	Agreed by DPCC for West Mercia and PCC for Warwickshire on 26/07/2017.
30/08/17	17	05	<p><b><u>Estates Management Arrangements Across the Alliance (Paper)</u></b></p> <p><b>Decision 17</b></p> <p>The Police and Crime Commissioners and the Chief Constables approved the new Estates Management arrangement across the Alliance.</p> <p>An intelligent client function is created with the strategic asset management function under the line management of the Chief Executives on behalf of the Police and Crime Commissioners, and the contract relationship management function under the Chief Constables.</p> <p>The new additional post is be funded from savings within the estates revenue costs, supported in the interim from reserves. Funding for the new post would be split in the proportion 69:31 between the two Police and Crime Commissioners.</p> <p>The Property Board be abolished and contract relationship management meetings should be set up..</p> <p>The Corporate Governance framework and the delegations relating to estates therein are amended to the Chief Executives, with clear sub-delegations from there to the intelligent client function posts.</p>	Andy Champness, Chief Executive for West Mercia	Agreed by both PCCs / CC for West Mercia and DCC for Warwickshire on 30/08/2017
			<p>The West Mercia Chief Executive should resign as Director of Place Partnership Ltd</p>		

30/08/17	18	06	<p><b><u>Corporate Governance Framework Review (Paper)</u></b></p> <p>This latest review included changes relating to Estates and Vehicle Purchasing arrangements, and required changes following the appointment of a Deputy Police and Crime Commissioner for Warwickshire.</p> <p><b>Decision 18</b> The Police and Crime Commissioners and Chief Constables approved and adopted the revised Corporate Governance Framework, including the Financial Regulations, subject to the changes to vehicle purchasing applying to West Mercia only.</p>	Andy Champness, Chief Executive for West Mercia	Agreed by both PCCs / CC for West Mercia and DCC for Warwickshire on 30/08/2017
11/10/17	19	06	<p><b><u>Police Complaints Reform (Paper)</u></b></p> <p>The Police Complaints Reform Outline Business Case outlined the options for the future management of police complaints under the Policing and Crime Act 2017</p> <p><b>Decision 19:-</b> Deputy Police and Crime Commissioners on behalf of the Police and Crime Commissioners and Chief Constables approved the development of a full business case for the provision of a triage unit within the forces.</p>	Andy Champness, Chief Executive for West Mercia PCC	Agreed by both DPCCs / CCs for West Mercia and Warwickshire on 11/10/2017
13/12/17	20	03	<p><b><u>Victim Services Outline Proposal</u></b></p> <p>The Proposal outlined the vision for a Single Point of Contact whereby victims of crime received both practical and emotional support to cope and recover.</p> <p><b>Recommendations</b></p> <ol style="list-style-type: none"> <li>1. A full business case is developed to determine the optimal service provision for victims within existing resources.</li> </ol>	Andy Champness, Chief Executive for West Mercia PCC	Agreed by PCC for Warwickshire, DPCC for West Mercia / CCs for West Mercia and Warwickshire on 13/12/2017

		<p>2. Associated budgets for delivering a seamless pathway of victim service(s) are ring fenced for the duration of PCC tenure, providing necessary sustainability of provision.</p> <p>3. In preparation for Victim Supports natural contract end date (March 2018) an extension of 12 months under the existing framework agreement is agreed. The majority of PCCs signed up to the framework are extending in line with this, and this additional period of time will enable the development and implementation of an enhanced service.</p> <p>4. A specialist consultant is engaged to support the development of a full business case for the design, implementation and mobilisation of a new victim services model. This is to be funded from PCC budgets.</p> <p>5. The objectives set out in section 4 of this report are approved.</p> <p>In the light of the discussion the first recommendation was amended and the recommendation to approve the use of a consultant was not approved.</p> <p><b>Decision 20</b> An initial business case is jointly developed by April 2018 to determine the optimal service provision for victims within existing resources.</p> <p>Associated budgets for delivering a seamless pathway of victim service(s) are ring fenced for the duration of PCC tenure, providing necessary sustainability of provision.</p> <p>In preparation for Victim Supports natural contract end date (March 2018) an extension of 12 months under the existing framework agreement is agreed.</p> <p>The objectives set out in section 4 of the report are approved.</p>	
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13/12/17	21	04	<p><b><u>Asset Management and Governance for the Alliance 2018</u></b></p> <p>The Police and Crime Commissioners and the Chief Constables approved improvements to Asset Management across the Alliance.</p> <p><b>Recommendations</b>          The Asset Management Strategy (AMS) supported by the Estates Delivery Plan (EDP) will be the overarching reference for decision making.</p> <p>AGG will maintain the oversight and scrutiny of the AMS/EDP and receive executive updates on progress.</p> <p>The Strategic Estates Manager will be the single point of contact for issuing instructions to PPL for projects and will be responsible for ensuring cases are presented to the PCC for approval.</p> <p>A newly formed Asset Management Board will take on the role of ensuring that new projects accord with the AMS.</p> <p>Operational Requirement Groups will be formed with responsibility for producing Concept Business Cases.</p> <p>Standardised templates will be adopted to ensure fundamental factors are considered in every case.</p> <p>Where funding for project management is already provided for within the PPL contract, authorisation to approve spend from those funds is delegated to the SEM. Where funding is not yet identified, authority must be sought from the relevant PCC before spend is incurred.</p> <p>AGG will consider the draft AMS and EDP on 14th February 2018 for approval.</p>	<p>Rob Kindon,          Strategic Estates Manager</p>	<p>Agreed by          PCC for Warwickshire,          DPCC for West Mercia / CCs for West Mercia and Warwickshire on 13/12/2017</p>
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17/01/18	22	05	<p><b>Decision21</b></p> <p>The recommendations were approved.</p> <p><b>IT Review</b></p> <p><b>Recommendation</b></p> <p>The Outline Business Case be approved, allowing progression to a full business case.</p> <p>Authorisation to implement the next stage of the department restructure be given</p> <p><b>Decision 22</b></p> <p>The recommendations were approved.</p>	Richard Elkin, Director of Enabling Services	Agreed by both PCCs / CC for West Mercia and DCC for Warwickshire on 17/01/2018
17/01/18	23	07	<p><b>Review of MRP</b></p> <p>Recommendations :-</p> <p>Approve the harmonisation of the calculation of the Minimum Revenue Provision (MRP) across the Alliance</p> <p>Approve the change of Policy to calculate MRP on a straight-line method for supported capital expenditure prior to 1 April 2008</p> <p>Approve the change of Policy to calculate MRP on an annuity method for unsupported capital expenditure incurred since 1 April 2008</p> <p>Approve the effective date of the changes to be 1 April 2017 and</p>	Liz Hall, Alliance OPCC Treasurer	Agreed by both PCCs / CC for West Mercia and DCC for Warwickshire on 17/01/2018

				<p>Note the savings for the revenue budget as set out in section 4 of the report.</p> <p><b>Decision 23</b></p> <p>All recommendations were approved</p>				
11/04/18	24	03		<p><u>Estates Management Strategy</u></p> <p><b>Decision 24</b></p> <p>The PCCs approved the strategy.</p>	Rob Kindon, Strategic Estates Manager	Agreed by both PCCs 11/04/18		
13/06/18	25	04		<p><u>Agreement of Proposed Joint Audit Committee/ TIE Committee meeting merge (Paper) – AC/NH</u></p> <p>There are many areas of duplication between the two committees and the Alliance Internal Ethics Committee is fulfilling some of the ethical requirements first outlined when the TIE was instigated. Aside from the removal of duplication, a single independent audit and ethics committee would enable thematic reviews and more in-depth analysis of subjects from multiple perspectives. It was recommended that the ethical functions of the TIE Committee be blended into the work of the Joint Audit Committee</p> <p><b>Decision 25</b></p> <p>That the work of the TIE Committee be blended into the Joint Audit Committee.</p>	Andy Champness/ Neil Hewison	Agreed by both PCCs and both CCs 13/06/18		
15/08/18	26	04		<p><b>Safer Roads Partnership Reserves</b></p> <p><b>Recommendations</b></p>				

		<p>The Recommendations outlined in the report were amended as follows:</p> <ol style="list-style-type: none"> <li>1. A small contingency/risk-based reserve equivalent to 10% of the annual SRP expenditure is retained to cover in-year budget fluctuations</li> <li>2. An annual grant and business case round be introduced to invite specific road safety initiatives to be brought forward to the PCC for consideration in October before the annual budget is set. An agreed budget would then be included within the annual budget with the corresponding finance from the reserve.</li> <li>3. Criteria for approving spend includes: <ul style="list-style-type: none"> <li>• The proposed spend must promote road safety.</li> <li>• The proposed spend must not amount to funding of police activity that is already provided for through taxation (central government grant or council tax).</li> <li>• The organisations' Corporate Governance Framework will apply, and therefore anything that may be novel, contentious, repercussive or politically sensitive must be referred to the relevant Police and Crime Commissioner.</li> </ul> </li> <li>4. Values correctly chargeable for support costs are to be assessed for cost recovery.</li> </ol> <p><b>Decision 26</b></p> <p>The amended recommendations were approved.</p>		
14/11/2018	27	<p><b>Digital Services Technical Transformation and Design Brief</b></p> <p><b>Decision 27</b></p> <p>Option 2 for the next stage of the Discovery and Design was approved: to produce a Conceptual Architecture, or Enterprise Blueprint, detailing at a conceptual level (high-level) how the Alliance should be aligning</p>	J O'Sullivan, Transformation Director	<p><b>Agreed by PCC for West Mercia and Chief Executive on behalf of PCC for Warwickshire</b></p>

			<p>enabling-technology to support end-user business requirements across its core functional service areas.</p>		<p>and both CCs 14/11/18</p>
<p>14/11/2018</p>	<p>28</p>	<p>04</p>	<p><b>OCC, DCD and KCOM Request for Programme Funds</b></p> <p>The OCC Programme request is a function of a technology centric 12 month delay in delivering an assured fully functional, integrated and resilient OCC service able to perform against requirements. Digital Communication Deployment Project is an amalgam of OCC dependency requirements (Core Telephony and Desktop Migration) to configure and deploy fully supported, standardized and stable desktop computing and telephony with enhanced functionality, including deployment of One Number Service to improve public engagement and officer effectiveness.</p> <p>KCOM Decommissioning is a project to create a segregated network that legacy systems can be transferred onto prior to being replaced, re-platformed or retired. This will remove the reliance and cost of a managed network that should have been decommissioned some time ago</p>	<p>J O'Sullivan, Transformation Director</p>	<p>Agreed by PCC for West Mercia and Chief Executive on behalf of PCC for Warwickshire and both CCs 14/11/18</p>
<p><b>Decision 28</b></p>			<p>The budgeted costs were approved for the OCC Programme, Digital Communication Deployment project and KCOM decommissioning to January 2019 only.</p>		