



Philip Seccombe
Police and Crime
Commissioner
for Warwickshire

Police and Crime Commissioner and Chief Constable Weekly Meeting Meeting Record

Date:	27 th March 2018
Chair:	Police and Crime Commissioner
Minute Taker:	Anya Ward (AW)

Name:	Capacity:
Philip Seccombe (PS)	Police and Crime Commissioner
Neil Hewison (NH)	OPCC Chief Executive
Karen Manners (KM)	Deputy Chief Constable
Apologies :	
Rob Tromans (RT)	Deputy Police and Crime Commissioner
Martin Jelley (MJ)	Chief Constable

Open Session

No	Summary	Action
	Record of previous meeting held on 20th March 2018 were agreed as a true and accurate record.	
	Actions Arising from Previous Minutes :-	
	<p>Business Case for the Triaging of Complaints by PSD</p> <ul style="list-style-type: none"> • Further to a visit to PSD, RT requested information on where the Force were with regard to the business case for triaging of complaints. KM to provide update and would raise at AGG meeting. • Paper submitted by Supt Bennett PSD to Chief Officer lead ACC Blakeman and to go before April AGG 	KM to provide update following AGG
	<p>Recruitment of Vetting Commercial Manager</p> <ul style="list-style-type: none"> • RT reported on the recent round of interviews which had been carried out for a new Commercial Manager for the Vetting Unit. 	

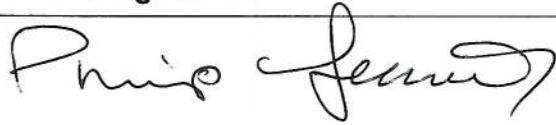
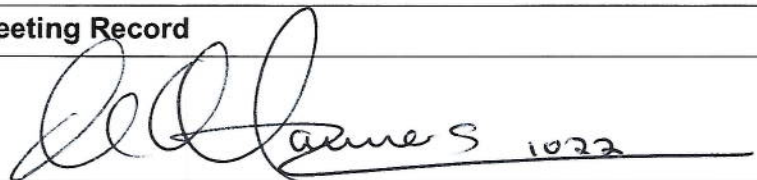
	<p>It was agreed that this was a critical post for the Force and consideration was being given to approaching an independent recruitment consultant to ensure this appointment was executed. RT/PS requested that OPCC had input/sight of the brief that was sent to the recruitment agencies. KM agreed to speak to the new Manager in HR regarding the above and report back.</p> <ul style="list-style-type: none"> • Reassurance provided regarding the mechanism by which the position was advertised. DPCC raised concern regarding the limited number of applicants and queried the essential criteria of a business degree. To be reviewed. • Richard Elkin leaded on this. Broader HR recruitment process needs to take place. 	<p>Carry Forward</p>
	<p>Designing Out Crime</p> <ul style="list-style-type: none"> • DPCC queried police input into the design of new developments in respect of fitted security devices. • Reference the DPCC's query into the design of new developments from last week's OPCC's meeting, I've managed to speak with Ian King. • Ian King (IK) has advised that PPL (Design Out Crime team) get involved with any development with over 10 houses and up to a 100. Anything over 100 will fall into the remit of PPL. • Approved Document Q applies to all new dwellings. The requirement is that the product must be shown to have been manufactured to a design that has been tested to an acceptable security standard. • From October 2016 all locks have to meet the PAS24 standard. 	<p>MJ to liaise with police 'Design Out Crime' Advisors</p>
	<p>HMIC Effectiveness Report</p> <ul style="list-style-type: none"> • Report due to be released on 20/03/2018 'Requires Improvement'. Force media strategy to acknowledge report, but also highlight that it represents a snap shot in time and ongoing work being developed and delivered to improve position – New policing model, reducing demand, shift pattern, SNT problem solving. 	<p>RM to update on progress at monthly PCC – CC Performance Meetings</p>

	<p>Transforming Forensics</p> <ul style="list-style-type: none"> Regional meeting to be held on 23/03/2018 Due diligence being conducted on the business case. Briefing note for CC and PCC in due course. 	<p>KM to provide update post meeting – moved from closed</p>
	<p>Athena</p> <ul style="list-style-type: none"> A presentation was provided by Northgate on the new Athena Express Software. There are currently 9 forces in consortium who are potentially implementing this software, the total cost for Warwickshire Police will be £66,425 and will be paid for out of expected underspends in the 2018/19 budget. The cost of mobile data, £18,116, will be an annual cost. Implementation of Athena Express was discussed and PS and CC agreed verbally to commit to Athena Express. WM have also agreed and have asked for a 4 way decision notice to be drawn up for the Alliance. 	<p>KM agreed to communicate PS/CC decision to the Athena Consortium.</p> <p>WM Andy Champness to send email confirming the approval by both PCC/ Forces.</p>
	<p>Stratford Courts</p> <ul style="list-style-type: none"> PS and NH discussed their visit to the Stratford Courts on 26th March 2018. The OPCC have tasked PPL to establish some options for the site. Potential for the site to be used as meeting rooms, considering the loss of the Leek Wootton capacity. It was agreed to hold the installation of the new roof until the future use of the whole site has been reviewed and determined. Action: Meeting to be held to discuss at next week's meeting. 	<p>NH to speak to RK about stalling the roof contract and KM to speak to MJ on the issues outlined.</p>
	<p>APCC Meetings</p> <ul style="list-style-type: none"> PS raised the issue that APCC meeting are not very well attended. The Police ICT Company and the new programmes which are due to come out were raised. KM advised PS that ICT is managed through the Transformation Director. KM is due to attend a Regional Meeting in May about how the programmes are able to come together. Warwickshire Police are well sighted on this. 	<p>Discharged</p>
	<p>Salisbury Attack</p> <ul style="list-style-type: none"> The recent Salisbury attack in Wiltshire was discussed. KM advised PS and NH that Warwickshire Officers have been 	<p>Discharged</p>

NOT PROTECTIVELY MARKED

	<p>posted to Salsbury in order to cope with the increase of pressure and demand on their force.</p> <ul style="list-style-type: none">• This investigation is led by CTU and the resources required coordinated by NPOC in London. There is going to be a national debrief following this.	
	<p>Police Officer Establishment</p> <ul style="list-style-type: none">• NH to meet regularly with Allison Hall, Senior HR Advisor, to discuss what the OPCC would like to see each month to track progress on recruitment and officer/staff numbers.	Discharged
Next Meeting : 10am on Tuesday 3rd April 2018 at Leamington Justice Centre		

Closed session followed

Formal Approval of Meeting Record	
Signature:	
Print Name:	Police and Crime Commissioner, Philip Secombe / Deputy Police and Crime Commissioner, Robert Tromans
Formal Approval of Meeting Record	
Signature:	
Print Name:	Chief Constable Martin Jelley / Deputy Chief Constable Karen Manners