Office of the PCC for Warwickshire
3 Northgate Street
Warwick
CV34 4SP

FOI Request regarding: Photocopiers, multi-functional devices and desktop printers

Request received: 21 February 2017
Responded: 21 March 2017

Question:

Please could you provide the following information in relation to Photocopiers, Multi-Functional Devices and Desktop Printers:

1. Type of current contract details?
2. Name of companies awarded?
3. What is the length of contract/s and end dates?
4. Number of devices?
5. Estimated annual print/copy volume
6. What is the annual spend?
7. Please provide details on how these were procured. i.e.– By Framework a. Procurement method that's used b. If Framework, please state which one
8. Do you have any print management software? If so, which software?
9. Do they supply you with any scanning software (additional to the software native to the device)? If so, which software?
10. What Document Management solution/s do you currently use within your organization?
11. Do you have any managed cloud hosting solution? If so which software / provider?
12. Do you have any mobile print software? If so, which software?
13. Who is the person within your organization responsible for the MFD's and the contract(s), what is their title, and their contact details?

Answer:

	Question	Photocopiers	MFD's	Desktop printers
Q1	Type of current contract details?	*Two Canon Copiers & Scanner*		*1*
Q2	Name of companies awarded?	*Via Warwickshire County Council who provide all our IT equipment*		
Q3	What is the length of contract/s and end dates?	*All hardware and software and IT support including photocopiers is provided via*		

		Warwickshire County Council and is arranged via an annual review. There is no Contract.		
Q4	Number of devices?	*2*		*1*
Q5	Estimated annual print/copy volume	*Canon IR - ADV - C250i Black 00053663 Canon IR - ADV - C250i Colour 00035052* *Canon C3330i Black 00058803 Colour 00032070*		
Q6	What is the annual spend?	*The annual spend including both Rental and Usage costs is £3,400.*		
Q7	Please provide details on how these were procured. i.e.– By Framework	*All hardware and software is provided via Warwickshire County Council.*		
Q7a	Procurement method that's used	*N/a*		
Q7b	If Framework, please state which one	*N/a*		
Q8	Do you have any print management software? If so, which software?	*Warwickshire County Council use follow me software for all photocopiers and each member of staff has their own ID card.*		
Q9	Do they supply you with any scanning software (additional to the software native to the device)? If so, which software?	*Warwickshire County Council provide all the software.*		
Q10	What Document Management solution/s do you currently use within your organization?	*N/a*		
Q11	Do you have any managed cloud hosting solution? If so which software / provider?	*N/a*		
Q12	Do you have any mobile print software? If so, which software?	*N/a*		
Q13	Who is the person within your organization responsible for the MFD's and the contract(s), what is their title, and their contact details?	*Neil Hewison, Chief Executive & Monitoring Officer,* *3 Northgate Street, Warwick, CV34 4SP*		