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**Police and Crime
Commissioner
Warwickshire**

Police and Crime Commissioner and Chief Constable Weekly Meeting

Meeting Record

Date:	16.08.2016
Chair:	Police and Crime Commissioner
Minute Taker:	Becky Parsons

	Name:	Capacity:
Attendance:	Philip Seccombe (PS)	Police and Crime Commissioner
	Neil Hewison (NH)	OPCC Chief Executive
	Karen Manners (KM)	Deputy Chief Constable
	Becky Parsons (BP)	OPCC Policy and Research Officer
	Name:	Capacity:
Apologies:	Martin Jelley (MJ)	Chief Constable

Open Session

No	Summary	Action
1/16/8/16	Record of previous meeting held on the 9th August 2016 was agreed as a true and accurate record.	
2/16/08/16	Actions Arising from Previous Minutes: Deputy PCC Appointment –	Discharged

NOT PROTECTIVELY MARKED

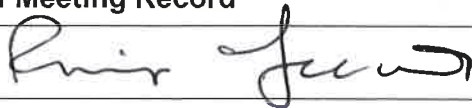
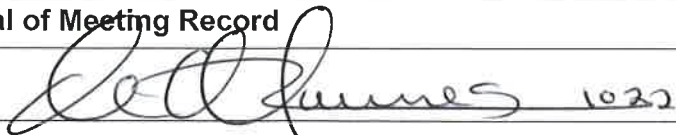
	<p>Update: PS reported that he has chosen not to appoint a Deputy Police and Crime Commissioner following the recruitment and interview process. PS advised he will consider alternative options in the future.</p>	
	<p>Assurance programme for AGG - Update: BP is yet to enter into discussion with West Mercia OPCC. Once the draft Police and Crime Plan has been produced focus will then be given to the AGG assurance programme.</p> <p>PCC Consultation – Update: CC has shared the consultation again amongst officers and staff.</p>	Discharged
3/16/08/16	<p>CPS interest in the force Vulnerability training –</p> <p>KM agreed to have a conversation with CPS. Update: Teleconference arranged between KM and CPS for Wednesday 17th August 2016.</p>	Discharged
4/16/08/16	<p>Leamington Spa Justice Centre -</p> <p>RE to arrange a meeting between PS, RE and PPL to discuss Leamington Justice Centre. PS to submit questions in advance of the meeting. Update: Meeting to be arranged on PS's return from annual leave.</p>	Carry Forward
5/16/08/16	<p>Operations and Communications Centre (OCC)</p> <p>Discussion held around the go live date of the two new OCCs, one being in Warwickshire. KM explained that there is a go live plan in place and the OPCC have oversight of the plan via the Alliance Portfolio Board which NH attends.</p>	
6/16/08/16	<p>Review of new county investigative model –</p> <p>KM discussed that the two Chief Superintendents for Warwickshire and Worcestershire will be undertaking the light review of the new investigative models in the two areas. KM to provide an update once the review has been completed.</p>	KM to provide an update once the review has been completed.

<p>7/16/08/16</p>	<p>Her Majesty's Inspectorate of Constabulary (HMIC) –</p> <p>Next phase of the HMIC PEEL inspection to commence on 19th September 2016. HMIC are seeking to issue a survey to all staff. The HMIC survey will cross over with when the force health and wellbeing staff survey was going to be live. It is felt that it would not be beneficial for both surveys to run at the same time and due to the importance of the internal staff survey it has been decided to go live with the internal staff survey at a later date and also review the length of the survey. The force is going to allow at least a month between the two surveys.</p> <p>HMIC have appointed a deputy liaison officer to assist the force liaison lead. This is seen as positive.</p>	
<p>8/16/08/16</p>	<p>Positive praise for an officer</p> <p>BP advised that the OPCC has received an email reporting very positive praise in relation to an officer (0897) who attended a road traffic collision (RTC). The email has been shared with the Staff Officer.</p>	
<p>9/16/08/16</p>	<p>Warwickshire and West Mercia Appeals Panel</p> <p>PS asked for clarification about the role of the panel and who is appointed. KM to provide an explanation.</p>	<p>KM to provide an explanation of the role of the Warwickshire and West Mercia Appeals Panel.</p>
<p>10/16/08/16</p>	<p>Telematics –</p> <p>PS aware that a decision is required before he goes on annual leave in relation to Telematics. PS requested a briefing on the matter before he made a decision. Briefing arranged for PS for this afternoon (16.8.16)</p>	
<p>11/16/08/16</p>	<p>Draft Police and Crime Plan</p> <p>BP advised that the OPCC will be in a position to share the draft Police and Crime Plan with MJ and Chief Officers the week commencing 5th September and would welcome a meeting between NH, BP, MJ and KM that week to receive comments on the draft. The</p>	<p>Staff Office to liaise with OPCC and arrange a meeting between KM,</p>

	<p>draft to be circulated prior to the meeting.</p> <p>KM agreed for the office to arrange the meeting.</p>	MJ, NH and BP to review draft plan.
12/16/08/16	<p>Police Officer Recruitment –</p> <p>KM explained that as detailed in the previous weekly meeting by Richard Elkin (RE) there are currently over 100 officers on the force recruitment list. It was approved yesterday by Chief Officers that this list can be shared with Gwent police force and with the British Transport Police.</p>	
13/16/08/16	<p>Staff / Officers participating in sporting events –</p> <p>KM explained that it has been agreed to align the Warwickshire and West Mercia policies on staff / officer participation at sporting events. It is agreed that officers / staff will be allowed 1 day per annum to participate in recognised sporting competitions.</p> <p>NH queried if there would be the opportunity for OPCC staff to join the force staff sports association. KM of the view there is no reason why the OPCC cannot join. NH to make enquiries.</p>	
14/16/08/16	<p>Governance Structure for Portfolio Board –</p> <p>KM advised that the governance structure for the Portfolio Board has been formalised and she would welcome OPCC approval for the new structure. KM agreed to email over the structure for review and approval.</p>	KM to email NH with the governance structure for approval.
15/16/08/16	<p>Knife amnesty bin –</p> <p>PS enquired if the amnesty bin in Nuneaton is proving successful. KM agreed to provide an update for the next meeting.</p>	KM to provide update at next meeting.
16/16/08/16	<p>Operation Devonport –</p> <p>NH advised that the Police and Crime Panel Performance and Planning working group have requested to receive information detailing what the Operation has achieved to date. KM agreed to circulate the performance report for the current structure which is currently being reviewed.</p>	KM to circulate the performance report for 2015/16

17/16/08/16	<p>Force deployment –</p> <p>PS advised that he would welcome the opportunity to spend a day with Chief Superintendent Alex Franklin-Smith to gain a further understanding of force deployment and the new county operational policing model.</p>	<p>Ch.Supt Franklin-Smith to arrange for PS to spend the day with him to gain greater understanding around force deployment / new county operational model.</p>
18/16/08/16	<p>Female Genital Mutilation (FGM) protection order –</p> <p>KM reported on a complex piece of police work which has resulted in a FGM protection order being granted. Very few FGM protection orders have been granted nationally.</p>	
19/16/08/16	<p>Criminal Justice Outcomes –</p> <p>KM highlighted that Warwickshire perform very well in relation to criminal justice outcomes and are 2nd nationally in relation to transforming summary justice.</p>	<p>KM to share performance data with OPCC.</p>
	<p>Next Meeting: Tuesday 6th September 2016, at Leamington Justice Centre</p>	

Closed session followed.

Formal Approval of Meeting Record	
Signature:	
Print Name:	Police and Crime Commissioner, Philip Seccombe
Formal Approval of Meeting Record	
Signature:	
Print Name:	Chief Constable Martin Jelley / Deputy Chief Constable Karen Manners

