



## Police and Crime Commissioner and Chief Constable Weekly Meeting

### Meeting Record

Date:	13.09.2016
Chair:	Police and Crime Commissioner
Minute Taker:	Becky Parsons

	Name:	Capacity:
Attendance:	Philip Seccombe (PS)	Police and Crime Commissioner
	Martin Jelley (MJ)	Chief Constable
	Becky Parsons (BP)	OPCC Policy and Research Officer
	Name:	Capacity:
Apologies:	Neil Hewison (NH)	OPCC Chief Executive
	Karen Manners (KM)	Deputy Chief Constable

### Open Session

No	Summary	Action
1/13/9/16	<b>Record of previous meeting held on the 6<sup>th</sup> September 2016 was agreed as a true and accurate record.</b>	

**NOT PROTECTIVELY MARKED**


2/13/9/16	<p><b>Actions Arising from Previous Minutes:</b></p> <p><b>4/16/08/16 Leamington Spa Justice Centre Meeting to be arranged on PS's return from annual leave</b></p> <p><b>Update:</b> Meeting has been arranged between Place Partnership Limited (PPL), Richard Elkin and PS. Update to be provided by PS following meeting.</p> <p>KM advised that PPL need to be invited to attend the Transformation Board meetings.</p>	<b>Discharged.</b>
	<p><b>17/16/08/16 Force deployment day with Ch.Supt Alex Franklin-Smith –</b></p> <p><b>Update 6.9.16:</b> BP unaware if a date has been arranged for PS to spend the day with Ch.Supt. OPCC to clarify and ensure date is in the diary.</p> <p><b>Update 13.9.16:</b> Date is in the diary for PS to spend the day with Ch.Supt Alex Franklin Smith.</p>	<b>Discharged.</b>
	<p><b>Freedom of Information Chief Constable Expenses - KM to liaise with Heather Costello to rectify broken publication scheme link on force website.</b></p> <p><b>Update 13.9.16:</b> MJ reported that the broken link has been rectified.</p>	<b>Discharged.</b>
	<p><b>5/6/9/16 Meeting with Marcus Jones MP - BP to liaise with Dawn Hartland to clarify if drug and alcohol court is still held at Nuneaton JC.</b></p> <p><b>Update 13.9.16: BP reported that there is no specific Drug and Alcohol court at Nuneaton Justice Centre now. All police offence courts for Warwickshire are held at Leamington Justice Centre. There are Live Links at Nuneaton Justice centre for the use of police officers to give evidence.</b></p> <p><b>Rugby Court: MJ advised that he has tasked Ch.Supt Alex Franklin-Smith to establish if Rugby custody block still meets operational standards and if it does to factor the custody suite into emergency planning.</b></p>	<b>Carry forward</b>
	<p><b>9/6/9/16 National Police Memorial –</b></p> <p><b>Update 13.9.16: MJ has shared details of the event with PS.</b></p>	<b>Discharged.</b>


**NOT PROTECTIVELY MARKED**

	<p><b>Design parameters</b> – KM shared with PS the originally agreed design parameters and asked him to review them.</p> <p><b>Update 13.9.16:</b> PS to review the parameters with NH on NH's return from annual leave.</p>	<p><b>Carry forward</b></p>
<p>3/13/9/16</p>	<p><b>Regional Organised Crime Unit (ROCU)</b> - PS expressed an interest to visit the ROCU. MJ advised that the OPCC could organise the visit directly with the ROCU. OPCC to arrange via John Denley.</p>	<p><b>OPCC to contact John Denley</b></p>
<p>4/13/9/16</p>	<p><b>HMIC–</b> PS reported that he is due to meet with the regional HMI lead Wendy Williams on Monday, 26 Sep 2016.</p>	
<p>5/13/9/16</p>	<p><b>Meeting with Neighbourhood Watch (NHW) Chairs –</b></p> <p>PS reported that he met last week with the chairs of NHW and they raised the following questions / comments:</p> <p>Safer Neighbourhood Team (SNT) newsletters – It was reported that some are very good (South Warwickshire) others don't appear to exist. Could a consistent type of newsletters across the force area?</p> <p>MJ agreed to follow-up on the matter with Ch.Supt Alex Franklin-Smith.</p> <p>NHW praised the role of the PCSO and how vital they are in delivering Neighbourhood Watch. The group asked if setting up and supporting NHW schemes could be included in their performance reviews.</p> <p>MJ advised that it was positive the role was praised but as NHW are just one of many organisations that the PCSOs support it would not be appropriate to have them referenced in any performance review.</p> <p>NHW raised about the current level of Police Constables and PCSO's as they felt numbers were down - Is this the case?</p> <p>MJ reported that this is not the case and Police Officer numbers are above establishment which is very positive for Warwickshire.</p> <p>The group had flagged concern that the cross border team was ceasing- this arose from a drive around with an officer and they questioned if it would be beneficial to issue an internal communication message to raise awareness of what the new team will be doing.</p> <p>MJ confirmed the Cross Border Team had ceased but 3 priority teams</p>	<p>MJ to follow-up on the matter with Ch.Supt Alex Franklin-Smith</p>

	have been created who will work countywide.	
6/13/9/16	<p><b>Double funding of projects –</b></p> <p>BP advised that there is the potential of some projects being double funded by both the force and OPCC and it would be beneficial looking forward for the two organisations to link up so each is clear who is funding which schemes/projects.</p> <p>MJ agreed to provide a name of an Inspector who could work with the OPCC to minimise the risk of any double funding.</p>	
7/13/9/16	<p><b>Staff Officer recruitment –</b></p> <p>MJ reported that the current staff officer is due to change roles in the near future so he is interviewing for a replacement.</p>	
8/13/9/16	<p><b>Ch.Supt Franklin-Smith attendance at next weekly meeting –</b></p> <p>Ch.Supt due to attend weekly meeting on 21.9.16. BP advised that the monthly force performance report was due for publication on Friday and sought to pose any performance related questions to Ch.Supt next week. MJ agreed.</p> <p>PS stated that he would like a discussion with Ch.Supt next week on how role as Ch.Supt for Warwickshire is developing now he has been in post two months and what key areas he will be focussing on looking forward.</p>	<p><b>BP to send any performance related questions to Ch.Supt in advance of next meeting.</b></p>
<p>Next Meeting: <b>Wednesday 21st September 2016, at Leamington Justice Centre</b></p>		

**Closed session followed.**

<b>Formal Approval of Meeting Record</b>	
Signature:	

Print Name:	Police and Crime Commissioner, Philip Seccombe
<b>Formal Approval of Meeting Record</b>	
Signature:	
Print Name:	Chief Constable Martin Jelley / Deputy Chief Constable Karen Manners

