



Police and Crime Commissioner and Chief Constable Weekly Meeting

Meeting Record

Date:	12.07.2016
Chair:	Police and Crime Commissioner
Minute Taker:	Becky Parsons

	Name:	Capacity:
Attendance:	Philip Seccombe (PS)	Police and Crime Commissioner
	Karen Manners (KM)	Deputy Chief Constable
	Neil Hewison (NH)	OPCC Chief Executive
	Becky Parsons (BP)	OPCC Policy and Research Officer

	Name:	Capacity:
Apologies:	Martin Jelley (MJ)	Chief Constable

Open Session

No	Summary	Action
1/12/7/16	Record of previous meeting held on the 5th July 2016 was agreed as a true and accurate record.	
2/12/7/16	<p>Actions Arising from Previous Meeting:</p> <p>9/21/6/16 - BP / NH to email Ch.Supt any specific performance questions in advance of the meeting on 19.7.16</p> <p>Update: NH / BP to email Ch.Supt a few days prior to meeting on 19th July with questions.</p>	Carry forward
	3/05/7/16 - Hate Crime – PS advised that he is aware there has been	

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	<p>incidents of Hate Crime reported in Rugby and asked if the force have any further evidence in a rise of hate crime. KM confirmed that the force is aware of the incidents in Rugby but overall there is no evidence of an increase.</p>	
	<p>5/05/7/16 - OPCC to arrange for introductory meeting of two newly appointed policy officers with PS/ NH / BP.</p> <p>Update: New Regional Policy Officers will commence in post in September 2016 and arrangements will be made for them to meet with PS and the OPCC.</p> <p>BP to locate most recent CMPG briefing paper for PS to review.</p> <p>Update: NH has shared paper with PS.</p>	<p>Discharged.</p>
	<p>6/05/7/16 - MJ to arrange for PS to have a discussion with Richard Elkin (RE) on Friday around Place Partnership.</p> <p>Update: PS has discussed the matter with RE and visited Leek Wootton and Neville House. PS has further questions that he wishes to discuss with MJ. PS is due to attend Place Partnership Stakeholders meeting today and will raise any relevant questions at the meeting.</p>	<p>Discharged</p>
	<p>10/05/7/16 - BP / NH to go directly to the relevant departmental leads to raise these questions. MJ to be copied into the relevant emails.</p>	<p>Carry forward</p>
	<p>11/05/7/16 - MJ to clarify with Richard Elkin who owns the building and discuss if the police signs / advertising can be removed.</p> <p>Update: KM advised that it has been agreed that all Warwickshire Police signage will be removed from the building. The building is no longer owned by Warwickshire Police.</p>	<p>Discharged.</p>
	<p>15/05/7/16 - Neil Tipton to share a copy of Pre-plan consultation with MJ</p> <p>Update: The pre-plan consultation was shared with MJ and is now live on the force intranet. 100 responses received from the</p>	<p>Discharged.</p>

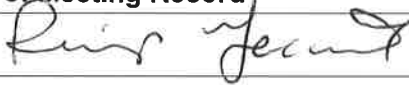
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	public and police in the first 24 hours of going live.	
3/12/7/16	Fire collaboration – PS advised that there is the need for political discussion but any collaboration needs to be agreed on a local basis. Meeting scheduled between PS, Chief Fire Officer and WCC Portfolio Holder.	
4/12/7/16	Coleshill Former Police Station – PS reported that he is aware there has been criminal activity taking place at the former station. KM agreed to look into what action the force is taking to address the issue	KM to provide an update on what action the force is taking to address criminal activity at the former police station.
5/12/7/16	Rugby Police Station – PS advised that he is due to visit Rugby Police Station tomorrow to meet staff and officers.	
6/12/7/16	Worcestershire Countywide Pathfinder Model – KM advised that the Pathfinder model has been reviewed and there have been a number of positive indicators reported from the staff survey conducted and from the review of the timeliness of investigations and workloads. This model has now gone live in Warwickshire.	
7/12/7/16	Deputy PCC appointment – PS reported that he will be launching the recruitment process to find a Deputy PCC tomorrow. It will be a fair and transparent process.	
8/12/7/16	Police Officer Numbers – PS asked when he can review Police Officer numbers – KM explained that RE reviews the numbers on a monthly basis and he will be attending the weekly meeting on a quarterly basis to discuss the figures and his other areas of business.	
9/12/7/16	Alliance Portfolio Board – KM enquired who would wish to attend the Portfolio Board which meets monthly. KM is due to present the new board structure at the next Alliance Governance Group meeting (AGG). It was proposed that the two OPCC Chief Executives would attend. Any key decisions arising at the board meeting would be presented at AGG.	
10/12/7/16		

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	Warwickshire Safeguarding Boards – PS reported that he met with David Peplow, Independent Chair of Warwickshire Safeguarding Children's Board & Mike Taylor, Independent Chair of Warwickshire Safeguarding Adult's Board, yesterday. KM explained that the safeguarding lead for the Alliance attends all safeguarding board meetings across the Alliance. There are also a number of subgroups which sit under the main board. PS has a statutory responsibility for safeguarding, along with other agencies, and this will feature in his Police and Crime Plan.	
11/12/7/16	PCC and Chief Officer Away Day – KM advised that she will be giving a presentation on the day around the Transformation Partner piece of work the Alliance is undertaking. The presentation will be shared in advance of the meeting.	
12/05/7/16	Next Meeting: Tuesday 26th July 2016, Leamington Justice Centre.	

Closed session followed.

Formal Approval of Meeting Record	
Signature:	
Print Name:	Police and Crime Commissioner, Philip Secombe

Formal Approval of Meeting Record	
Signature:	
Print Name:	Deputy Chief Constable Karen Manners