



Police and Crime Commissioner and Chief Constable Weekly Meeting

Meeting Record

Date:	14.6.16
Chair:	Police and Crime Commissioner
Minute Taker:	Becky Parsons

	Name:	Capacity:
Attendance:	Philip Seccombe (PS)	Police and Crime Commissioner
	Martin Jelley (MJ)	Chief Constable
	Neil Hewison (NH)	OPCC Chief Executive
	Karen Manners (KM)	Deputy Chief Constable
	Becky Parsons (BP)	OPCC Policy and Research Officer
	Lee Davenport (LD)	Chief Superintendent
	Sue Taylor (ST)	Volunteers programme Manager

	Name:	Capacity:
Apologies:		

Open Session

No	Summary	Action
1/14/6/16	Record of previous meeting held on the 31st May 2016 was agreed as a true and accurate record.	
2/14/6/16	<p>Actions Arising from Previous Meeting:</p> <p>17/24/5/15 - NH to arrange for PS visit to Neville House via Place Partnership. MJ to arrange for PS to receive a briefing on Leek Wootton and on Place Partnership.</p> <p>Update: Visit to Neville House and Leek Wootton have been arranged. Briefings also arranged.</p>	Discharged

	<p>KM to provide PS with number of Authorised Firearms Officer in Warwickshire.</p> <p>Update: KM reported there are 35 Authorised Firearms Officer within the unit based at Rugby police station. The unit currently carries 7 vacancies. Officers have to volunteer for Authorised Firearms Officer roles and cannot be obligated to carry out the role. MJ currently reviewing the location of the unit and a scoping exercise of alternative locations is taking place.</p> <p>PS to be involved in the discussion on any new location as this falls within the estates portfolio he holds. This is of particular interest to PS in view of his experience in property matters. MJ looking to implement an interim measure whilst a new permanent location for the unit is found.</p> <p>Less than 5% of for Authorised Firearms Officer's time is spent on firearms jobs, the rest of the time they focus on general policing roles.</p>	<p>Discharged</p>
	<p>KM via the staff office, to set up a familiarisation day regarding firearms capability in Warwickshire Police.</p> <p>Update: Date to be arranged for the autumn for PS to visit and receive briefings on specialisms.</p>	<p>NH to follow up with the office to arrange a date for Autumn 2016.</p>
	<p>Sales and transfers of firearms on temporary licenses to be clarified by KM.</p> <p>Update: PS highlighted that this is a high profile issue for those in predominately rural areas. An update has been emailed by Assistant Chief Constable (ACC) Amanda Blakeman to PS and NH. The Alliance are looking to stagger the issue of new licences so all the renewals don't come at once. MJ advised that all licences are up to date and significant resources have been put into the department in recent months.</p> <p>PS asked if all persons seeking a licence renewal are inspected. MJ reported this is done on a threat, harm and risk assessment basis but all new applicants are visited and their homes inspected regarding firearms storage security.</p>	<p>Chief Superintendent Alex Franklin-Smith to attend a weekly meeting to brief PS as he led the recent review of firearms. PS seeking to visit the licensing department at a later date.</p>
<p>3/14/6/16</p>	<p>Terrorism (Strategic Policing Requirement) – Following the Paris and Orlando shootings PS asked MJ if an incident were to occur in Warwickshire do the force have the resources they require to react? MJ explained that there are resources in Warwickshire and across the region which would be called upon. There is a mutual aid agreement in the region and also military aid for civil authorities to call upon. MJ is satisfied Warwickshire are in a position to respond to such an attack.</p>	

NOT PROTECTIVELY MARKED

<p>4/14/6/16</p>	<p>West Midlands Combined Authority – Warwickshire County Council have made the decision to enter as a non-constituent member with the view to become a constituent member potentially at a later date. PS due to meet with the West Midlands PCC in July 2016. PS requested a briefing on what Warwickshire police undertake to support the region - ACC Chris Singer to brief PS. MJ reported a briefing could be arranged for the next Alliance Governance Group (AGG) meeting. A regional PCC and Chief Constable meeting is due to take place in July 2016. Regionally the OPCCs are looking to recruit two policy officers to lead on regional governance.</p>	<p>Briefing to be provided at AGG on 27th July 2016 regional collaboration. West Mercia OPCC to be linked in with the arrangements.</p>
<p>5/14/6/16</p>	<p>West Mercia Chief Constable recruitment – The advert for Chief Constable for West Mercia is now live. It has been agreed that MJ will sit on the interview appointment panel and PS will sit on the stakeholder interview panel.</p>	
<p>6/14/6/16</p>	<p>Capital programme - PS requested a timeline of projects due to be agreed within the capital programme for the current financial year. PS is aware the OCC system decision is due. The monthly 'Money Matters' report will provide PS with detail around the budget.</p>	<p>Liz Hall and Heather Costello to brief PS when they attend the next weekly meeting.</p>
<p>7/14/6/16</p>	<p>Travellers and fly tipping – Discussion around the difficult issue of tackling fly tipping and illegal traveller encampments in the county which are also a national issue. MJ advised that a dedicated traveller liaison officer is in post in Warwickshire and they are working closely with Warwickshire County Council. If PS is contacted by members of the public concerned about the issues he needs to advise the correspondent to contact 101 or if a crime is in action to contact 999.</p>	
<p>8/14/6/16</p>	<p>Independent Advisory Groups (IAGS) – PS yet to meet the Chair of the Warwickshire IAGs but a meeting will be scheduled to take place within the first 100 days.</p>	<p>NH to arrange a briefing for PS on the role of IAGs with Joanne Golding via ACC Chris Singer.</p>

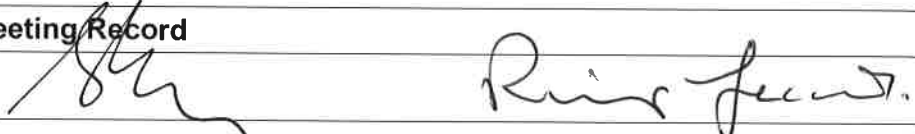
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9/14/6/16	Cycle Race – PS asked what involvement the force has with the upcoming cycle race which will be passing through the county. MJ advised that the Operations Planning department are involved but it is not a police managed event. Other parties are responsible for road closures etc.	
10/14/6/16	Road Traffic Cameras – PS asked if road traffic cameras can pick up on bad driving techniques. MJ advised that the cameras focus on speeding offences but the force also run specific enforcement campaigns around the fatal four (drug and drink driving, speeding, driving whilst using a mobile phone and not wearing a seat belt)	
11/14/6/16	Police and Crime Panel – Meeting due to take place on 24.6.15. The role of the Panel is to scrutinise and support the work of the PCC and not to hold the force to account. The Head of Professional Standards Department (PSD) is due to attend and present a report.	
12/14/6/16	HMIC Crime Data Integrity – The force / Alliance were previously inspected in 2014 and were criticised at the time for inefficiencies in recording practices. HMIC are due to undertake a follow-up unannounced inspection of the force this year or next.	
13/14/6/16	Transformation Fund – The fund is top sliced from police budgets by the Home Office. The focus of applying to the fund now appears to focus on larger or national projects. The force are going to look at the potential of submitting a regional Airwave (police radio) bid. Both the force and PCCs to submit bids.	
14/14/6/16	HS2 – Inspector Jessica Loxley-Clarke is the HS2 lead for the Alliance. A local policing lead will be identified for Warwickshire. HS2 will be responsible for policing and security on their sites.	
15/14/6/16	Appointment of a Deputy PCC – PS advised that he is still considering his views on having a Deputy PCC and is also considering alternative options.	
16/14/6/16	PCC and Chief Officers joint planning day – MJ welcomed any input PS would like to have on the day and any agenda items he would like raised.	
17/14/6/16	Officer recruitment – PS advised that he would like the opportunity to visit the current trainee officer cohort. MJ agreed as there is currently a cohort based at Leek Wootton. The cohort consists of both Warwickshire and West Mercia officers.	Through the Staff Office arrangements to be made for PS to meet new officer cohort and the trainers.
18/14/6/16	National Police Air Service (NPAS) – NPAS is a national service and Warwickshire police are in the consortium with other forces. PS asked if Warwickshire Police receive a good level of service. MJ confirmed they did and advised that the service is accessed on a threat, harm and risk assessment basis to support operational policing.	

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19/14/6/16	<p>Special Constabulary / Police Volunteers - LD and ST entered the meeting and provided PS with an overview of the Special Constabulary and the role of police volunteers. The Alliance have recently undertaken a detailed recruitment campaign for Specials which has resulted in 1008 applications across the Alliance, of which 318 applications are Warwickshire applications. The Alliance are training Specials in various roles within the force but legally they cannot train Specials as firearms officers.</p> <p>Discussion followed around the positive watch schemes active across the county along with the positive outcomes achieved by the Citizens Academies they have run to date and the Cadet scheme.</p>	
20/14/6/16	<p>Apprenticeships – Government are introducing an apprenticeship levy of 0.5% from April 2017. Currently 10 apprentices in post across the Alliance. NH questioned if there was scope for the OPCC to have an apprentice. MJ confirmed there would be, Richard Elkin (RE) leading on this. PS of the view this would be very positive.</p>	NH to discuss further with RE
21/14/6/16	<p>Format and public record of weekly meeting - NH shared his views that a public record should be made of this meeting and for it to be published on the OPCC website. The format of the meeting will contain an open and closed session</p> <p>To provide further assurance to PS on a monthly basis Heather Costello (HC) and Liz Hall (LH) should continue to be invited to the meeting to provide assurance around finance and budgets. On a monthly basis Deputy Chief Constable Anthony Bangham (AB) should attend to provide a force performance briefing and on a quarterly basis for Richard Elkin (RE) to attend to provide a recruitment / HR update.</p>	OPCC to orchestrate the attendance of LH, HC, RE, AB via staff office.
22/16/6/16	<p>Next Meeting: Tuesday 21st June 2016, Leamington Justice Centre</p>	

Closed session followed.

Formal Approval of Meeting Record	
Signature:	
Print Name:	<p>CC MARTIN SOLEY, PS BROWN</p>

