



**Philip Seccombe  
Police and Crime  
Commissioner  
for Warwickshire**

## Police and Crime Commissioner and Chief Constable Weekly Meeting Meeting Record

Date:	8 <sup>th</sup> August 2017	
Chair:	Police and Crime Commissioner	
Minute Taker:	Cheryl Goode (CG)	
	<b>Name:</b>	<b>Capacity:</b>
	Martin Jelley (MJ)	Chief Constable
	Karen Manners (KM)	Deputy Chief Constable
	Philip Seccombe (PS)	Police and Crime Commissioner
	Robert Tromans (RT)	Deputy Police and Crime Commissioner
	<b>Apologies:</b>	
	Neil Hewison (NH)	
	<b>Attendees:</b>	
	DI Seb Adjei-Addoh	Detective Inspector from Metropolitan Police [shadowing DCC Manners]

## Open Session

No	Summary	Action
1/08/08/2017	<b>Record of previous meeting held on 1<sup>st</sup> August 2017 was agreed as a true and accurate record.</b>	
2/08/08/2017	<b>Matters Arising from Previous Minutes:</b>	
	<p><b>Financial Savings</b></p> <p>HC gave verbal update on the current financial position which had been updated to include the savings plan which had been agreed by Chief Constables and AGG to enable the Alliance to deliver the short term savings target. HC went through some of the growth items that had been approved since the budget was set and also emerging pressures and risks.</p> <p>It was noted that HC had instigated a meeting between finance and operations (ACC Richard Moore) to look at the ROCU charging model. LH attended the ROCU Finance Group Meetings and assured PS/MJ that they were pushing for efficiencies from them.</p>	<b>HC to report back on ROCU charging model</b>

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	<p>KM reported that money was coming out of the Transformation Fund into ROCU for vulnerability and she would be meeting with ACC RM to ensure that they were being robust in creating those posts.</p> <p>The ROCU charging model is expected from HC when she returns from annual leave. This is a vital area of business. Discussions ongoing.</p>	<b>CARRY FORWARD</b>
	<p><b>NPCC Update</b></p> <p>KM reported on the recent NPCC meeting and the address by The Rt. Hon. Nick Hurd MP who would be programming in visits to individual Forces to discuss pertinent issues such as :-</p> <ul style="list-style-type: none"> <li>• Requirement for evidence based funding</li> <li>• Use of reserves</li> <li>• Mental health / NHS / Ambulance Collaboration</li> <li>• HMIC inspections</li> <li>• IPCC</li> <li>• Fire collaboration</li> </ul> <p>NH suggested that a refresh of the recent Efficiency Paper from HC would be a good starting point for pulling together the information that would be required to maximise Mr Hurds visit to the Alliance, together with information on transformation and a look at demand pressures.</p> <p>PS updated the meeting that he was due to have a telephone conversation later this week with The Rt. Hon. Nick Hurd, MP, Minister for Policing. CC MJ would also be included in the tel con.</p> <p>KM will share a document on this. Once the meeting date is arranged the SSI will be tasked in.</p>	<p><b>CARRY FORWARD</b></p> <p><b>KM to link in with DCC Blakeman re forthcoming visit</b></p> <p><b>DISCHARGED</b></p> <p><b>KM to share document on this.</b></p>
03/08/08/2017	<p><b>Lessons Learnt from Grenfell Tower Fire</b></p> <p>NH requested assurance from the CC that the two Justice Centres in Warwickshire, together with all properties within the police estate, had no cladding issues.</p> <p>An update had been received from Richard Elkin on this confirming that only one building had any cladding within Warwickshire and it was not a cause for concern. Both PS and CC MJ reassured.</p>	<p><b>MJ to request RE to confirm to both the PCC and CC that all properties had no cladding issues</b></p> <p><b>DISCHARGED</b></p>
04/08/08/2017	<p><b>Update on Police Performance – Chief Supt. Alex Franklin-Smith</b></p> <p>AFS gave a comprehensive briefing on the work that was ongoing within the Force in answer to the questions and challenges made by the OPCC. Of particular note:-</p> <ul style="list-style-type: none"> <li>• There had been a continuous improvement in confidence in</li> </ul>	<p><b>AFS to liaise with KM and HB to brief MJ on PSD against national</b></p>

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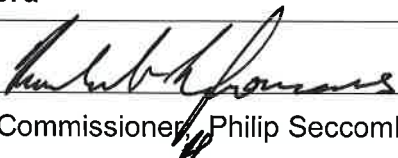
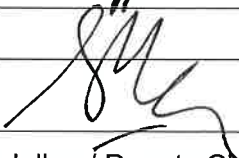
	<p>policing levels which had led to an improved ranking against all Forces and above national average.</p> <ul style="list-style-type: none"> <li>• NH confirmed that the OPCC remained concerned on the timeliness of dealing with complaints and would be scrutinising the performance of PSD going forward, which was welcomed by the CC. MJ requested that he be fully briefed on PSD</li> <li>• CC MJ requested more information on the national comparisons on the recording of complaints and proposals on what it may look like next year when the regulations change. A meeting has been arranged for 16 August at Stratford to discuss this. NH and Debbie Mullis will be invited to attend.</li> <li>• AFS confirmed that he would attend the September Police and Crime Panel meeting to answer questions on Force performance.</li> <li>• MJ offered to attend a future PCP meeting, possibly November, to outline the increased demand on policing and financial savings plan.</li> <li>• The OPCC were due to visit the Victim Management Unit in August to gain a greater understanding on how repeat victims were managed. AFS reported on the good work that was ongoing in this area. It was noted that PS would be launching the Victims' Charter which would provide an opportunity to outline the positive news story of the rise in Hate Crime Satisfaction rates. The date of the visit has been arranged Monday 14<sup>th</sup> August from 10.30-12:00 noon - NH attending.</li> <li>• <b>Repeat Victims</b> - AFS reported on the significant increase in recorded crime but that partnership working remained good with robust processes in place to identify high harm repeat victims to ensure appropriate protection was put in place to protect them from future harm.</li> <li>• <b>Hate Crime</b> – SNTs were working closely with mosques / partners and the Force had received very positive feedback from community leaders. PS would be visiting the mosques in Leamington Spa and Nuneaton. PS attended the Mosque in Leamington Spa on Friday 4 August; a visit to the Mosque in Nuneaton will be scheduled for PS &amp; RT to attend together, in the near future.</li> <li>• <b>Missing Persons</b> – The OPCC remained concerned on the significant increase in missing children and viewed this as a priority area. AFS reported that CI Mattison (Missing Persons Alliance Lead) had been asked to undertake a Peer Review to gain a greater understanding of areas that required improvement. The recommendations of that report would be shared with key agencies/partners to take forward. NH</li> </ul>	<p><b>measures - DISCHARGED.</b></p> <p><b>Head of PSD to provide this DISCHARGED</b></p> <p><b>Head of PSD to provide this DISCHARGED</b></p> <p><b>DISCHARGED</b></p> <p><b>RP to invite MJ to November PCP meeting</b></p> <p><b>RP to link in with NT regarding Victims' Charter</b></p> <p><b>DISCHARGED</b></p> <p><b>OPCC office to link in with Russ Payne to arrange the Nuneaton Mosque visit</b></p> <p><b>AFS to Share report with OPCC - this action point to be chased with AFS</b></p>
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	<p>confirmed that the OPCC were happy to support the Force in approaching partners in order for improvements to be made.</p> <ul style="list-style-type: none"> <li>• <b>Outcomes</b> – The OPCC had requested information on the current position and what action was being undertaken to address the issues. AFS reported that the Force were undertaking a lot of work in this area which fed into an HMIC Action Plan. The administration of the data was a major factor in the figures which would be improved once Athena was “live”. Further resources into this area had been agreed. KM to update what the gaps were that Athena will now fill.</li> </ul> <p>CG will arrange for RT to attend the next Transformation Board meeting on Wednesday 23<sup>rd</sup> August from 09:30 -12:30 hrs in Stratford.</p> <ul style="list-style-type: none"> <li>• <b>RTC</b> – AFS to request information be sent to OPCC (CL) who would be looking into this area.</li> <li>• <b>Call-Handling</b> – AFS reported that he had received a request for an additional 5 posts to be put into the OCC and he was currently looking at available options.</li> </ul>	<p>AFS to seek confirmation that Athena would deliver improvements – copy in OPCC. KM to update re what the gaps were that Athena will now fill. CG - diary.</p> <p>NH to brief CL - ongoing Roy Reynolds to update PS on RTC.</p> <p>AFS to CARRY FORWARD</p>
<p>05/08/08/2017</p>	<p><b>Travellers at Southam</b></p> <p>MJ had been contacted by a Councillor regarding the travellers at Southam and confirmed that they were acting on this issue and would be corresponding with the Councillor.</p>	<p>MJ to forward letter to NH.</p> <p>DISCHARGED</p>
<p>06/08/08/2017</p>	<p><b>Chief Constable and Commissioner Awards</b></p> <p>MJ confirmed that the Warwickshire Police 160th Celebrations encompassing the Autumn Chief Constable's Awards Ceremony would take place on <b>Thursday 9<sup>th</sup> November 2017</b> and would incorporate an award from the Commissioner. NH to discuss the criteria of the Commissioner's Award and inform MJ.</p> <p>Ongoing discussion regarding criteria of the Commissioner's Award. In due course MJ will need to be informed what the Commissioner's Award will be. Staff Officer Zaid Khan will be leading on the details on this, assisted by PA to MJ, Anne Twigg.</p> <p>It was noted that the 160<sup>th</sup> anniversary of the Warwickshire Police Force would require an enhanced Awards ceremony this year and</p>	<p>MJ to share draft invitation list with PS - DISCHARGED</p> <p>PS/NH to discuss and inform MJ of criteria for Award</p>

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	would include a welcome reception from 1830 hours. Guests would be seated in the Main Hall from 1900 hrs. PS to have a more prominent role this year. PS to come back to MJ with any amendments required on the guest list.	<b>CARRY FORWARD</b>
07/08/08/2017	<b>HMIC Inspection – 11<sup>th</sup> September 2017</b>  MJ reported that he would be leading the HMIC inspection on 11 <sup>th</sup> September 2017. PS to attend the debrief only, <b>not</b> the pre-briefing meeting. Noted in the Commissioner's diary.	<b>DISCHARGED</b>
08/08/08/2017	<b>Digital Forensics</b>  RP shared the findings and draft minutes that came out from West Mercia on their deep dive into Digital Forensics and requested that the action for the new ACC to address the issues raised and a copy of the progress report be shared with Warwickshire OPCC.	<b>MJ to request ACC RM to provide an Alliance wide response to MJ and Warwickshire OPCC - DISCHARGED</b>
Next Meeting: <b>10am on Tuesday 16<sup>th</sup> August 2017 at WJC, Leamington Spa</b>		

**Closed session followed**

<b>Formal Approval of Meeting Record</b>	
Signature:	
Print Name:	Police and Crime Commissioner, Philip Seccombe
<b>Formal Approval of Meeting Record</b>	
Signature:	
Print Name:	Chief Constable Martin Jelley / Deputy Chief Constable Karen Manners

