



**Philip Seccombe**  
**Police and Crime**  
**Commissioner**  
 for Warwickshire

## Police and Crime Commissioner and Chief Constable Weekly Meeting Meeting Record

Date:	15 <sup>th</sup> August 2017	
Chair:	Police and Crime Commissioner	
Minute Taker:	Cheryl Goode (CG)	
	<b>Name:</b>	<b>Capacity:</b>
	Martin Jelley (MJ)	Chief Constable
	Karen Manners (KM)	Deputy Chief Constable
	Robert Tromans (RT)	Deputy Police and Crime Commissioner
	<b>Apologies:</b>	
	Philip Seccombe (PS)	Police and Crime Commissioner
	Neil Hewison (NH)	Chief Executive and Monitoring Officer



## Open Session

No	Summary	Action
1/05/08/2017	<b>Record of previous meeting held on 8<sup>th</sup> August 2017 was agreed as a true and accurate record.</b>	
2/15/08/2017	<b>Matters Arising from Previous Minutes:</b>	
	<p><b>Financial Savings</b></p> <p>The ROCU charging model is expected from HC when she returns from annual leave. This is a vital area of business. HC will be attending a meeting regarding this on <b>14<sup>th</sup> September</b> and will be able to update then.</p>	<p><b>HC to report back on ROCU charging model after 14/09</b></p> <p><b>DISCHARGED</b></p>
	<p><b>NPCC Update</b></p> <p>MJ reported that the draft update on the Efficiency Paper is work in progress and should the Rt Hon Mr N Hurd, MP visit the Alliance then the paperwork is all prepared. The phone call that took place on Thursday night does not require any further work in preparing for any potential visit.</p>	<p><b>DISCHARGED</b></p>

<p>04/08/08/2017</p>	<p><b>Update on Police Performance – Chief Supt. Alex Franklin-Smith</b></p> <ul style="list-style-type: none"> <li> <p><b>Hate Crime</b> – SNTs were working closely with mosques / partners and the Force had received very positive feedback from community leaders. PS would be visiting the mosques in Leamington Spa and Nuneaton. PS attended the Mosque in Leamington Spa on Friday 4 August; a visit to the Mosque in Nuneaton will be scheduled for PS &amp; RT to attend together, in the near future. CG Liaising with Russ Payne and two dates are on hold in the diary for PS &amp; RT to attend. The visit to Nuneaton Mosque is now confirmed for Monday 25<sup>th</sup> September commencing @ 1715 hrs.</p> </li> <li> <p><b>Missing Persons</b> – The OPCC remained concerned on the significant increase in missing children and viewed this as a priority area. AFS reported that CI Mattison (Missing Persons Alliance Lead) had been asked to undertake a Peer Review to gain a greater understanding of areas that required improvement. The recommendations of that report would be shared with key agencies/partners to take forward. NH confirmed that the OPCC were happy to support the Force in approaching partners in order for improvements to be made.</p> </li> <li> <p><b>Outcomes</b> – The OPCC had requested information on the current position and what action was being undertaken to address the issues. AFS reported that the Force were undertaking a lot of work in this area which fed into an HMIC Action Plan. The administration of the data was a major factor in the figures which would be improved once Athena was “live”. Further resources into this area had been agreed.</p> <p>On 15/08 KM provided an update what the gaps were that Athena will now fill. The force is transitioning to Athena successfully and on time. Regarding how they are going to align the gaps there are two parts to this IBase and Boxy. Boxy works from the Data warehouse. Internal experts are working on how the system will generate detailed reports automatically in the future which is part of the cost benefits realisation. There are no key issues, all the data the force need will be captured.</p> <p>CG will arrange for RT to attend a future meeting of Transformation Board - in the diary now for Wed 20 September.</p> </li> <li> <p><b>RTC</b> – AFS to request information be sent to OPCC (CL) who would be looking into this area. Rob Reynolds has now sent this information to Chris Lewis in order to provide an update to PS.</p> </li> </ul>	<p><b>DISCHARGED</b></p> <p>AFS to Share report with OPCC - this action point to be chased with AFS when he returns from Annual Leave - CARRY FORWARD</p> <p><b>DISCHARGED</b></p> <p><b>DISCHARGED</b></p> <p><b>DISCHARGED</b></p> <p><b>DISCHARGED</b></p>
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05/15/08/2017	<p><b>Chief Constable and Commissioner Awards</b></p> <p>MJ confirmed that the Warwickshire Police 160th Celebrations encompassing the Autumn Chief Constable's Awards Ceremony would take place on <b>Thursday 9<sup>th</sup> November 2017</b> and would incorporate an award from the Commissioner. NH to discuss the criteria of the Commissioner's Award and inform MJ.</p> <p>Ongoing discussion regarding criteria of the Commissioner's Award. In due course MJ will need to be informed what the Commissioner's Award will be. Staff Officer Zaid Khan will be leading on the details on this, assisted by PA to MJ, Anne Twigg.</p> <p>It was noted that the 160<sup>th</sup> anniversary of the Warwickshire Police Force would require an enhanced Awards ceremony this year and would include a welcome reception from 1830 hours. Guests would be seated in the Main Hall from 1900 hrs. PS to have a more prominent role this year. PS to come back to MJ with any amendments required on the guest list.</p> <p>The Town Hall has now confirmed the booking. Non-alcoholic refreshments will be served at the event.</p>	<p><b>DISCHARGED</b></p> <p><b>DISCHARGED</b></p> <p><b>DISCHARGED</b></p>
<p>Next Meeting: 10am on Tuesday 22<sup>nd</sup> August 2017 at WJC, Leamington Spa</p>		

**Closed session followed**

<b>Formal Approval of Meeting Record</b>	
Signature:	
Print Name:	<p><del>Police and Crime Commissioner, Philip Seccombe</del> / Deputy Police and Crime Commissioner, Robert Tromans</p>
<b>Formal Approval of Meeting Record</b>	
Signature:	
Print Name:	<p>Chief Constable Martin Jelley / Deputy Chief Constable Karen Manners</p>

