



Philip Seccombe
Police and Crime
Commissioner
 for Warwickshire

Police and Crime Commissioner and Chief Constable Weekly Meeting Meeting Record

Date:	14 th November 2017	
Chair:	Police and Crime Commissioner	
Minute Taker:	Katie Baker (KB)	
	Name:	Capacity:
	Philip Seccombe (PS)	Police and Crime Commissioner
	Rob Troman (RT)	Deputy Police and Crime Commissioner
	Neil Hewison (NH)	Chief Executive, OPCC
	Karen Manners (KM)	Deputy Chief Constable
	Richard Elkin (RE)	Director of Enabling Services
	Apologies :	
	Martin Jelley (MJ)	Chief Constable



Open Session

No	Summary	Action
1/14/11/2017	Record of previous meeting held on 7th November 2017 were agreed as a true and accurate record.	
2/14/11/2017	All Matters Arising from Previous Minutes were Discharged	
03/14/11/2017	Armistice Day RT and PS wished to place on record their thanks to the Force for the policing presence, together with the police cadets, at county-wide Armistice Day Parades.	DISCHARGED
04/14/11/2017	Anti-Social Behaviour RT reported on the increase in Anti-Social Behaviour, in particular with regard to children on bikes in the North of the County. KM confirmed that she would request an up-date from Ch. Supt AFS.	Carry Forward

05/14/11/2017	<p>Vulnerability</p> <p>PS confirmed that he would be writing to all partners regarding the challenges of dealing with vulnerability across the County and emphasising the multi-agency support that is required.</p>	DISCHARGED
06/14/11/2017	<p>Briefing by Director of Enabling Services</p> <p>Further to the Enabling Services Quarterly Report, RE updated the PCC on a number of issues as detailed below:-</p> <ul style="list-style-type: none"> • All staff were instructed not to fill cars up with premium fuel. Going forward the use of Telematics would be key in identifying vehicles to drive savings. • RE briefed the meeting on the robust measures that were in-hand to reduce the cost of the vehicle fleet and the savings that had been made to date on various contracts across the department. • RE assured the Commissioner that the use of pool cars had been carefully analysed with robust measures in place to ensure that cars were both fully utilised and only used on approval against the Force policy of travelling to meetings by the cheapest means. • It was noted that a review of the national guidelines on corporate communications around misconduct was currently being undertaken and presented to Chief Constables. This would be shared with the OPCC in due course. • The roll-out of talent management system was ongoing and receiving positive feedback – The PDR process which had been highlighted for improvement by HMIC had been taken out with volunteers across the Force looking at designing and introducing a new user-friendly system. • RE confirmed that the establishment figure for PCSO's in Warwickshire was 106 with 94 currently in post with 206 Specials in Warwickshire as of 1st October. RT requested information on establishment figures in Warwickshire by grade. • NH voiced concern on the percentage of Specials who left the organisation and enquired as to the reasons why and whether exit interviews were carried out. RE to forward contact details to NH. • RE briefed the meeting on the service agreements at the Justice Centres. 	<p>DISCHARGED</p> <p>DISCHARGED</p> <p>DISCHARGED</p> <p>DISCHARGED</p> <p>DISCHARGED</p> <p>DISCHARGED</p> <p>RE to email RT with establishment figures across grades</p> <p>RE to forward contact for Specials to NH</p>

Next Meeting: 10am on Wednesday 22nd November 2017 at Leamington Justice Centre

Closed session followed

Formal Approval of Meeting Record	
Signature:	
Print Name:	Police and Crime Commissioner, Philip Secombe / Deputy Police and Crime Commissioner, Robert Tromans
Formal Approval of Meeting Record	
Signature:	
Print Name:	Chief Constable Martin Jelley / Deputy Chief Constable Karen Manners

