



## Police and Crime Commissioner and Chief Constable Weekly Meeting

### Meeting Record

Date:	14 February 2017	
Chair:	Police and Crime Commissioner	
Minute Taker:	Katie Baker (KB)	
	<b>Name:</b>	Capacity:
	Martin Jelley (MJ)	Chief Constable
	Karen Manners (KM)	Deputy Chief Constable
	Philip Seccombe (PS)	Police and Crime Commissioner
	Neil Hewison (NH)	Chief Executive, OPCC
	Rebecca Parsons (RP)	Policy Officer, OPCC
	Alex Franklin Smith (AFS)	T/Chief Supt, Head of Local Policing Warwickshire

### Open Session

No	Summary	Action
1/14/02/2017	<b>Record of previous meeting held on 31<sup>st</sup> January 2017 were agreed as a true and accurate record.</b>	
2/14/02/2017	<b>Matters Arising from Previous Minutes:</b>	
	<p><b>OPU Update</b></p> <p>Paper with location recommendations and costings currently being prepared for a decision sign-off by PCC and Chief Constable. PS visiting both sites on Friday 17<sup>th</sup> February.</p>	<b>CARRY FORWARD</b>
	<p><b>Enabling Services Performance Report</b></p> <p>All reports received with regard to questions raised from OPCC in relation to Enabling Services Performance.</p>	<b>DISCHARGED</b>

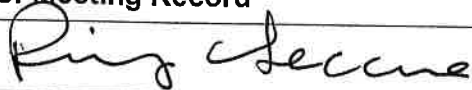
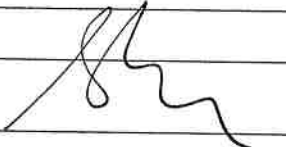
**NOT PROTECTIVELY MARKED**

<p>3/14/02/2017</p>	<p><b>Business Planning Circular</b></p> <p>Heather Costello (Director of Finance) had shared her views on the Business Planning Circular with NH and further discussions would be held next week. Carried forward to next meeting prior to formal decision.</p>	<p><b>CARRY FORWARD</b></p>
<p>4/14/02/2017</p>	<p><b>HMIC Inspections</b></p> <p>It was noted that the duty to respond to HMIC inspections had changed and was now the responsibility of the Force to do so within 56 working days, as detailed below:-</p> <p><b>S37 (2)</b></p> <p><i>“(5A)The comments of the local policing body, together with any comments submitted by the chief officer of police and any response to those comments by the local policing body, must be published before the end of the period of 56 days beginning with the day on which the report is published.</i></p> <p><i>(5B)If the published report includes a recommendation, the comments of the local policing body must include an explanation of—</i></p> <p><i>(a)the action the local policing body has taken or proposes to take in response to the recommendation, or</i></p> <p><i>(b)why the local policing body has not taken, or does not propose to take, any action in response.”</i></p>	<p><b>DISCHARGED</b></p>
<p>5/14/02/2017</p>	<p><b>Transformation Fund</b></p> <p>Further to the January AGG meeting, where a full presentation and report had been received on the Transformation Fund, KM tabled an additional paper answering questions which had arisen from that session. PS confirmed that he agreed with the recommendations contained within the report.</p> <p>Performance management/scrutiny would be carried out by the Transformation Board, Money Matters report and AGG.</p> <p>NH to email KM with Decision Notice for Warwickshire and West Mercia PCC.</p>	<p><b>NH to email KM with decision notice.</b></p> <p><b>DISCHARGED</b></p>
<p>6/14/02/2017</p>	<p><b>Replacement of ACC Blakeman</b></p> <p>ACC Singer would be moving back to Protective Services portfolio with T/ACC Debbie Tedds moving across to Local Policing portfolio.</p>	<p><b>DISCHARGED</b></p>

<p>7/14/02/2017</p>	<p><b>Mobile Working</b></p> <p>MJ reported that a business case would be going to the February AGG meeting with the recommendation that mobile data be given to all staff in field. A full evaluation of the pilot scheme and associated reports would be available for AGG.</p>	<p><b>DISCHARGED</b></p>
<p>8/14/02/2017</p>	<p><b>Update on Gypsy and Travellers County-Wide Protocol</b></p> <p>PS had recently attended the West Midlands Gypsy and Traveller Summit.</p> <p>Partner agencies were currently nominating representatives and NH to prepare a sub-group to create a detailed protocol which would then be considered by County / Districts / Boroughs and Police.</p> <p>It was agreed that representation from the travelling community was a requirement.</p>	<p><b>NH to liaise with MRC for contact</b></p>
<p>9/14/02/2017</p>	<p><b>Performance Update – T/Chief Supt. Alex Franklin-Smith</b></p> <p>AFS responded to the questions posed by Warwickshire OPCC on 19<sup>th</sup> January following publication of the force quarterly performance report.</p> <p>A comprehensive written report provided a brief overview of police activity and contextual information. The following was agreed:-</p> <p><b>Missing Persons</b></p> <p>MJ to write to John Dixon thanking him for their hard work and the positive outcome on information sharing etc,</p> <p>It was noted that the next level of focus would be on repeat missing persons.</p> <p><b>Cyber/Online Crime</b></p> <p>It was agreed that DCI Sean Paley (Alliance Lead) be invited to a future PCC/CC meeting to give briefing on Cyber.</p> <p><b>Neville House</b></p> <p>PS requested a visit to Neville House with Place Partnership.</p>	<p><b>NH to invite SP to meeting</b></p> <p><b>NH to liaise with PP</b></p>

10/14/02/2017	<p><b>Coleshill Community Forum</b></p> <p>PS reported that he would be attending the Coleshill Community Forum on 16<sup>th</sup> February. The OPCC office had received numerous correspondence from concerned residents.</p>	<b>DISCHARGED</b>
11/14/02/2017	<p><b>Public Engagement</b></p> <p>PS reported that he would be seeking to do a joint public engagement session with the CC, who confirmed that he would be happy to be involved.</p>	<b>NH to liaise with NT at OPCC Office</b>
<p>Next Meeting: 10am on Tuesday 28<sup>th</sup> February 2017 at Warwick Justice Centre, Leamington Spa</p>		

**Closed session followed**

<b>Formal Approval of Meeting Record</b>	
Signature:	
Print Name:	Police and Crime Commissioner, Philip Secombe
<b>Formal Approval of Meeting Record</b>	
Signature:	
Print Name:	Chief Constable Martin Jelley / Deputy Chief Constable Karen Manners