



Police and Crime Commissioner and Chief Constable Weekly Meeting

Meeting Record

Date:	6.12.2016
Chair:	Police and Crime Commissioner
Minute Taker:	Katie Baker (KB)

	Name:	Capacity:
	Philip Seccombe (PS)	Police and Crime Commissioner
	Martin Jelley (MJ)	Chief Constable
	Karen Manners (KM)	Deputy Chief Constable


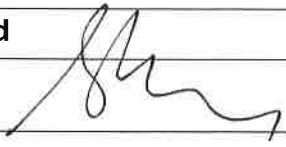
Open Session

No	Summary	Action
1/6/12/16	Record of previous meeting held on the 29th November 2016 was agreed as a true and accurate record.	
2/6/12/16	Actions Arising from Previous Minutes:	
	Budget Consultation	
	<ul style="list-style-type: none"> OPCC confirmed funding for Rural, Cyber and Business Crime was currently being reviewed. 	DISCHARGED
	<ul style="list-style-type: none"> HC to revise capital spend sheet. 	Carry Forward
	<ul style="list-style-type: none"> LH to prepare risk analysis on minimal reserves level. 	DISCHARGED
	<ul style="list-style-type: none"> HC to supply PS with a copy of the report that went to last year's Audit Committee on capital loans/repayment fees. 	Carry Forward

	<p>Following the Chief Officer Budget Planning Meeting which took place on 5.12.2016, PS requested further information on the following:-</p> <ul style="list-style-type: none"> • Current spend figures to be included on the 'Pressures Built into the Base' page with the percentage of each business area in a pie-chart. Presently only showing additionality investment figures. • Information on predicted total workforce numbers and the management of the recruitment/retention process over the 4 year period. • A clearer understanding of levels of reserves with a breakdown year on year. • Information on this year's underspend figure 	<p>HC to action</p> <p>RE to action</p> <p>HC to action</p> <p>HC to action</p>
	<p>MOU</p> <p>PS to be briefed by legal team before signing off .</p>	<p>Carry Forward</p>
	<p>Missing Persons</p> <p>KM gave a verbal update in relation to the presentation by Cheshire Partnership that had been received at a meeting on 2.11.2016. A local meeting had been organised for 13th February 2017. This date to be brought forward if at all possible.</p> <p>CSE</p> <p>KM gave verbal update confirming that the Vulnerability Plan, underpinned by a delivery plan, was going to AGG in December for sign-off.</p>	<p>KM to look at bringing this meeting forward.</p> <p>DISCHARGED</p>
	<p>Enabling Services / Estates Rationalisation Plan</p> <p>Further to RE's report at the weekly PCC/CC meeting dated 29.11.2016:-</p> <ul style="list-style-type: none"> • OPCC to request information from Helen Danks on the Business Travel Contract "Click Travel" to ensure savings are maximised. • PS requested a report on the current IT trials that had taken place in Rugby and Evesham. 	<p>DISCHARGED</p> <p>DISCHARGED</p>

	<ul style="list-style-type: none">• Briefing on Learning and Development requested for PS. NH to organise.• Email of thanks received from BASC to be sent to ACC Blakeman.	Carry Forward DISCHARGED
Next Meeting: 9am on Tuesday 20 December at Leamington Justice Centre		

Closed session followed

Formal Approval of Meeting Record	
Signature:	
Print Name:	Police and Crime Commissioner, Philip Seccombe
Formal Approval of Meeting Record	
Signature:	
Print Name:	Chief Constable Martin Jelley / Deputy Chief Constable Karen Manners

